

# Arts Mailing List Survey

**I declare that I am authorised to provide this information.  
I acknowledge that it may be made publicly available via the Plymouth Arts Database.**

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**Please return to:**

**The Arts Unit, FREEPOST, Plymouth City Council, Plymouth, PL1 2AA –**

**No stamp required**

**Enquiries: 01752 307029 or [arts@plymouth.gov.uk](mailto:arts@plymouth.gov.uk)**

# Plymouth City Council

## Plymouth Arts Database Questionnaire

### Contact Details

Name			
Position			
Organisation			
Address			
Town		County	
Postcode			
Work phone		Work Fax	
Home phone			
Mobile			
email		Website	

### Primary Interest in the Arts

Please indicate if you are:

Tick as appropriate

Representing and Arts Organisation	
Running a Commercial Operation	
Involved in Arts Administration	
Involved in Arts Education	
An Arts Practitioner	
A Community Arts Facilitator	
Involved in Media, Marketing, PR	

Do you perform or exhibit:

Tick as appropriate

Locally	
Regionally	
Nationally	

Please indicate your artform:

(Tick all that are relevant)

Theatre		Poetry and Writing	
Dance		Crafts	
New Circus		Visual Arts	
Music		Film and Media Arts	

Please indicate the type and area of activity you are involved in:

(Tick all that are relevant)

Public Performances/Exhibitions		Disability Arts	
Community Arts		Multicultural Arts	
Public Art		Youth Arts	
Workshops		Arts in Schools	

If you have an artistic specialism, e.g. visual arts – sculptor, please write in the box below (include more than one if necessary)

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## **Data Protection Act, 1998.**

The information entered on this form relates to you (and your role in the organisation, if appropriate) and the declaration must be signed by you. It will be entered onto a database of Plymouth arts organisations and artists created by the Arts Unit at Plymouth City Council Department of Community Services.

### **The Data Controller**

The Data Controller for data collected in these questionnaires is the Principal Arts Officer, Department of Community Services, City of Plymouth, Plymouth, PL1 2AA.

### **Our Purposes for Processing your Personal Data**

The Council's Arts Unit are revising and upgrading the current Arts Database to provide the City with a comprehensive listing of arts contacts in Plymouth and the surrounding region. Information that you provide about yourself as an individual or as a contact within an organisation (including an personal information that you may have previously provided to the City of Plymouth), may be made available to other City Council Departments, the public and other outside bodies.

### **Right of Access**

You have the right of access to your personal records held on the database, and may amend or remove them at any time.

The Council's lead officer with responsibility for Data Protection matters is the Head of Legal Practice who can be contacted at the Civic Centre, Plymouth City Council, PL1 2AA

### **Contact for address changes and queries regarding your data**

The Arts Unit  
Department of Community Services  
City of Plymouth  
Plymouth  
PL1 2AA