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# Conference Information

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*Mount Edgumbe House is set in 865 acres of beautiful country park and formal gardens inhabited by an abundance of wildlife.*



If your business is looking for a breathtaking setting for an event, then look no further than Mount Edgumbe House and Country Park. We are here to meet all your corporate requirements.



Set in beautiful historic grounds only 10 minutes by boat or 30 minutes by car away from Plymouth, Mount Edgumbe has over 865 acres of country park, beaches and formal gardens nestling on the Rame Peninsular.



Our newly renovated Barrow Park Complex incorporates a large conference facility which comfortably accommodates up to 85 delegates for conferences or up to 100 guests for a banquet. With two further suites available, which accommodate between 10 and 20 delegates, the venue is ideal for meetings, workshops or conferences. When you combine this with the outdoor opportunities for team building, the choices are endless.

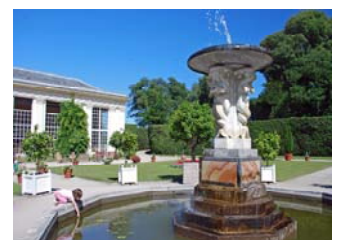


All conference facilities, although on the first floor, have disabled access.



Housed in original 17<sup>th</sup> century buildings, the atmosphere at the venue is truly amazing and an unusual and unique experience for your delegates.

With an experienced events and conference team to help you plan your event, all you need to do is enjoy the time you spend with us here at Mount Edgumbe.





# General Information

## *The House*

Sir Richard Edgcumbe of Cotehele built a new home in his deer park at Mount Edgcumbe in 1547-53. Miraculously the walls of his red stone Tudor House survived the war damage in 1941 and it was restored by the 6<sup>th</sup> Earl between 1958-64. It is now beautifully furnished with family possessions.

## *Garden and Park*

The Country Park was created in 1971. The park covers 865 acres and is jointly owned by Cornwall County and Plymouth City Councils. Mount Edgcumbe has been famous since the 18<sup>th</sup> century for its landscape and gardens. The formal gardens are grouped in the lower park near Cremyll. Originally a 17<sup>th</sup> century “wilderness” garden the present scheme was laid out by the Mount Edgcumbe family in the 18<sup>th</sup> century.

The Earl’s Garden was created beside the House in the 18<sup>th</sup> century and restored in 1988. Spectacular views over Plymouth Sound are gained from many vantage points throughout the gardens.

## *Car Parking*

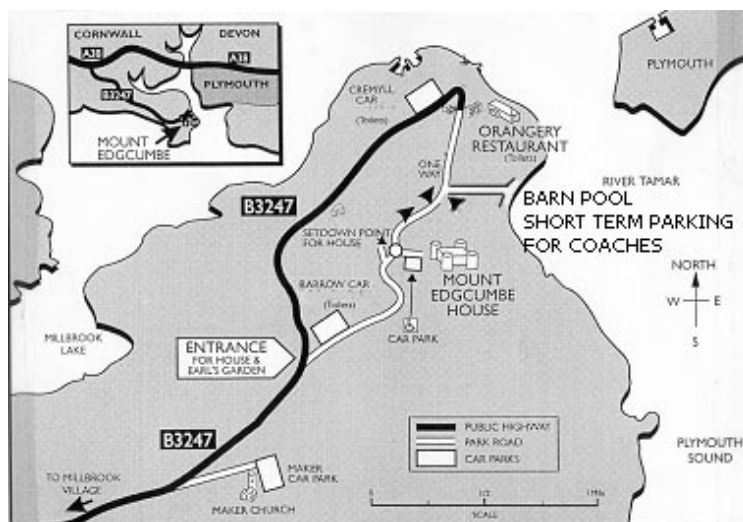
Car parking is available in Barrow Car Park, Cremyll Car Park or a short walk from the Complex in the Earls Garden Car Park. Visitors can be set down beside the Complex and the car can then be returned to the car park. There will be no car parking charge for conference attendees.

Disabled guests can use the Disabled Car Park beside the Complex from which there is easy access to the House or Barrow Park Complex. Please note the speed restrictions of 10 mph within the Park.

## *Other Services*

The West Lawn at the side of the House is available for team building exercises or as a site for a marquee at an additional charge.

Mount Edgcumbe House is also available for civil naming ceremonies, conferences, dinners, product launches, exhibitions, concerts, luncheons, lectures and meetings.



*Mount Edgcumbe House and Country Park is reached from the Plymouth area by the Cremyll Foot Ferry, Torpoint Ferry or Saltash Bridge.  
From Cornwall via Liskeard to A374, B3247, follow the brown signs.*



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# *Booking Information*

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*We appreciate that your conference is of the utmost importance to your business. Before you make any decisions, we would welcome the opportunity to show you around the facilities to discuss your requirements prior to making the arrangements for your event. Please call to arrange an appointment (01752 822236)*

## ***How can we help?***

If you would like to hold an event at Mount Edgcombe House, you should first contact the Events Co-ordinator to check availability. We can then arrange a meeting to discuss your requirements.

There are various options for events both within and around the House, in the Barrow Park Complex and also in the wider Country Park.

There are various conference suites available plus areas suitable for holding marquee events in excess of 400 people.

Should you have any specialist requirements for your event, we are happy to try and accommodate your needs and recommend suitable external suppliers should they be required.

## ***The Facilities***

- Free Parking
- 5 conference rooms
- Outdoor activities
- Museum Tours
- Garden Tours
- Restaurant
- Wildlife Safaris

## ***Pricing Structure***

We believe that all our clients are unique and so are their events, we therefore provide a tailor made service to meet your requirements. Whether you wish to hold a formal meeting or conference, a product launch or just have a fun day away with your colleagues as a team building exercise, then we can help.

There are various options for venues within the House on ½ day, full day or day delegate rates:

	<u>From</u>
Great Hall	£250
Drawing Room	£250
Meeting Room	£100
West Lawn	£150

The options for Barrow Park Complex incorporate ½ day, full day or day delegate rates:

	<u>From</u>
The Belvedere	£250
The Folly	£150
The Grotto	£100

Once you have made your booking, an official invoice will be issued for a non-refundable deposit of 20 % of the total booking cost.

A further 60% of the total booking fee will be payable 6 weeks before the event. The final balance of 20% plus any additional cost incurred for further resources requested by the client during the event will be invoiced 1 week after the event.

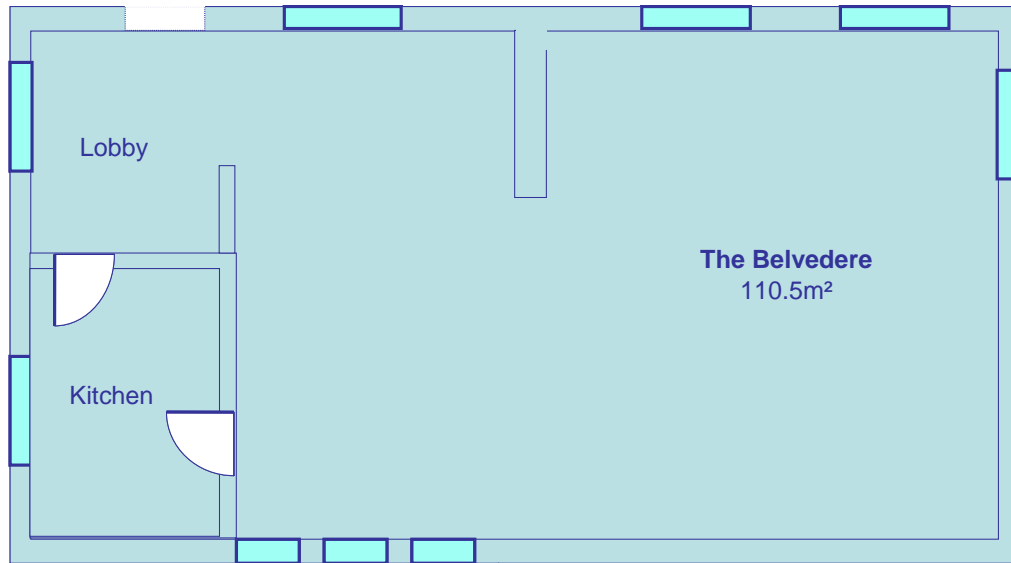
All payments should be made within 14 days of receipt of invoice.

The Events Co-ordinator will be in touch with you regarding your arrangements once your booking has been confirmed. If you have any special requirements, then do not hesitate to contact the Co-ordinator to discuss them.

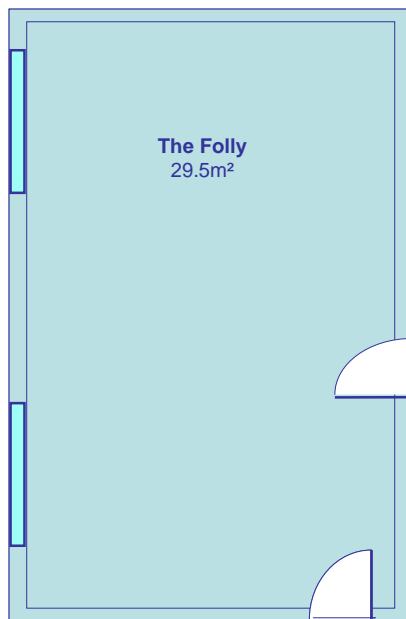
The Events Co-ordinator is your contact before and during the event, if you have any problems or queries regarding arrangements.



# Suite Floor Plans



*Please note, the diagrams are not to scale.*



## Room Hire Includes

- Flipcharts and pens
- Conference paper and pencils
- Name cards
- Free parking
- Iced water
- Mints

## Bronze Day Delegate Package from £26 per person

- Main conference room including all the above facilities
- Tea and coffee on arrival with biscuits
- Mid morning tea and coffee
- Lunch – 5 item finger buffet
- Mineral water and orange juice with lunch
- Afternoon tea and coffee with muffins or pastries

## Silver Day Delegate Package from £32 per person

- Main conference room including all the above facilities
- Any in house audio visual equipment requested
- Tea and coffee on arrival with biscuits
- Mid morning tea and coffee
- Lunch – 2 course forked buffet or 7 item finger buffet
- Mineral water and orange juice with lunch
- Afternoon tea and coffee with muffins or pastries

## Gold Day Delegate Package from £40 per person

- Main conference room inc all the above
- Any in house audio visual equipment requested
- Arrival tea and coffee
- Mid morning tea and coffee
- Lunch – 3 course forked buffet
- Mineral water and orange juice with lunch
- Afternoon tea and coffee with muffins or pastries

**NB. Some elements contained within the Day Delegate Rate are subject to VAT. VAT has been included in the per person cost at the current rate of 17.5%.**



# Booking Form

<b>Name of Organiser:</b>		
<b>Company Name</b>		
<b>Invoice Address:</b>		
<b>Telephone No:</b>	<b>Fax No:</b>	
<b>E-Mail Address:</b>		
<b>Date of Conference:</b>		
<b>No. of Attendees:</b>	<b>Departure Time:</b>	<b>Arrival Time:</b>

**Room Required:**

The Belvedere	<input type="text"/>	(seats up to 85 people)
The Folly	<input type="text"/>	(seats up to 20 people)
The Grotto	<input type="text"/>	(seats up to 10 people)

**Room Layout:**

Theatre Style	<input type="text"/>
U Shaped	<input type="text"/>
Boardroom	<input type="text"/>
Banquette	<input type="text"/>

I hereby acknowledge receipt of the Conditions of Hire governing the hire of facilities and hereby undertake to abide by and conform to the same and to observe any directions given in pursuance thereof in the event of this application being granted.

I further agree that this form of application and Conditions of the Hire shall form a contract between myself and the Joint Committee of Mount Edgcumbe House and Country Park upon the terms set out in such documents. This form does not guarantee in any way the booking applied for.

An invoice for the non-refundable deposit of 20% of the booking value will be raised on acceptance of your booking.

Signed \_\_\_\_\_ Date \_\_\_\_\_

(No person under the age 18 may sign this form)

For Office use only: Invoice raised \_\_\_\_\_ Date acceptance sent \_\_\_\_\_

## BOOKING OPTIONS\*

### The Belvedere

#### Day Delegate Rates

This provides an all inclusive service for our visitors. The service can be tailored to suit your requirements (Minimum number of delegates 30).

Bronze	<input type="checkbox"/>	(from £26 per person)
Silver	<input type="checkbox"/>	(from £32 per person)
Gold	<input type="checkbox"/>	(from £40 per person)

*See suite floor plans page for information of equipment/service included in each package.*

### OR

#### **½ Day Hire – The Belvedere Room from 9am to 1pm £250 can accommodate up to 85 people**

Tea/coffee & cookies mid morning	<input type="checkbox"/>	£1.60 per person
Tea/coffee on arrival	<input type="checkbox"/>	£1.00 per person

*Included as standard on ½ day hire: - flipcharts, conference paper and pens, free parking name cards, mints and iced water. Further equipment available on request, additional charges may be applicable.*

### OR

#### **Full Day Hire – The Belvedere Room from 9am to 5pm £500 can accommodate up to 85 people**

Tea/coffee & cookies mid morning	<input type="checkbox"/>	£1.60 per person
Tea/coffee on arrival	<input type="checkbox"/>	£1.00 per person
Lunch	<input type="checkbox"/>	£10.00 (from) per person
Tea/coffee & muffins mid afternoon	<input type="checkbox"/>	£1.95 per person

*Included as standard on full day hire: - flipcharts, conference paper and pens, free parking name cards, mints and iced water. Further equipment available on request, additional charges may be applicable.*

\*Complete as required and return with Booking Form

## The Folly\*

### Day Delegate Rates

This provides an all inclusive service for our visitors. The service can be tailored to suit your requirements (minimum booking 10 people).

Bronze	<input type="text"/>	(from £26 per person)
Silver	<input type="text"/>	(from £32 per person)
Gold	<input type="text"/>	(from £40 per person)

*See suite floor plans page for information of equipment/service included in each package.*

**OR**

### **½ Day Hire – The Folly Room from 9am to 1pm £150 can accommodate up to 20 people**

Tea/coffee & cookies mid morning	<input type="text"/>	£1.60 per person
Tea/coffee on arrival	<input type="text"/>	£1.00 per person

*Included as standard on ½ day hire: - flipcharts, conference paper and pens, free parking name cards, mints and iced water. Further equipment available on request, additional charges may be applicable.*

**OR**

### **Full Day Hire – The Folly Room from 9am to 5pm £300 can accommodate up to 20 people**

Tea/coffee & cookies mid morning	<input type="text"/>	£1.60 per person
Tea/coffee on arrival	<input type="text"/>	£1.00 per person
Lunch	<input type="text"/>	£10.00 (from) per person
Tea/coffee & muffins mid afternoon	<input type="text"/>	£1.95 per person

*Included as standard on full day hire: - flipcharts, conference paper and pens, free parking name cards, mints and iced water. Further equipment available on request, additional charges may be applicable.*

\*Complete as required and return with Booking Form

## The Grotto\*

### Day Delegate Rates

This provides an all inclusive service for our visitors. The service can be tailored to suit your requirements. (Minimum booking 6 people)

Bronze	<input type="text"/>	(from £26 per person)
Silver	<input type="text"/>	(from £32 per person)
Gold	<input type="text"/>	(from £40 per person)

*See suite floor plans page for information of equipment/service included in each package.*

**OR**

### 1/2 Day Hire – The Grotto Room from 9am to 1pm £100 can accommodate up to 10 people

Tea/coffee & cookies mid morning	<input type="text"/>	£1.60 per person
Tea/coffee on arrival	<input type="text"/>	£1.00 per person

*Included as standard on 1/2 day hire: - flipcharts, conference paper and pens, free parking name cards, mints and iced water. Further equipment available on request, additional charges may be applicable.*

**OR**

### Full Day Hire – The Grotto Room from 9am to 5pm £200 can accommodate up to 10 people

Tea/coffee & cookies mid morning	<input type="text"/>	£1.60 per person
Tea/coffee on arrival	<input type="text"/>	£1.00 per person
Lunch	<input type="text"/>	£10.00 (from) per person
Tea/coffee & muffins mid afternoon	<input type="text"/>	£1.95 per person

*Included as standard on full day hire: - flipcharts, conference paper and pens, free parking name cards, mints and iced water. Further equipment available on request, additional charges may be applicable.*

\*Complete as required and return with Booking Form



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# Receptions

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*Different venues are available within the grounds of Mount Edgumbe Country Park. These are under separate contract with the provider of the facility. They are listed for your information with the view to assist you in your plans for that all important day of celebration.*



## *The Earl's Garden, Mount Edgumbe*

### *House*

Available for Receptions with marquee and the caterer of your choice



Electricity and kitchen preparation facilities are included.

or

### **The Orangery, Italian Garden**

Contact the Flying Aubergine 01752 829289 or 822586

### **The Grounds**

Areas suitable for the erection of a marquee are- West Lawn, Lower Formal Gardens

***Please contact the Events Co-ordinator for further details***

Telephone : 01752 822236

email: [mt.edgumbe@plymouth.gov.uk](mailto:mt.edgumbe@plymouth.gov.uk)

website : [www.mountedgumbe.gov.uk](http://www.mountedgumbe.gov.uk)



# Other Services

To further help with your plans the following list of services within the area is supplied for your convenience.

<b>Caterers :</b>	<ul style="list-style-type: none"> <li>• Occasions Catering, Sharan Bettridge, Millbrook. 01752 822744</li> <li>• Claire's Kitchen, Claire Wallace Kingsbridge 01548 560191</li> <li>• "Greenfare", 16 Green Park, Cawsand, Nr Torpoint PL10 1NZ 01752 823698 or 822746</li> <li>• Flying Aubergine. The Orangery Restaurant, Mt Edgcumbe House, Cremyll, PL10 1HZ. 07813 112950</li> </ul>
<b>Cakes</b>	<ul style="list-style-type: none"> <li>• Ice and a Slice, Amelia Bray 07775 626 354 <a href="http://www.iceandaslicecakes.co.uk">www.iceandaslicecakes.co.uk</a></li> </ul>
<b>Bar Hire</b>	<ul style="list-style-type: none"> <li>• Marquee Bars – 01752 367 192 or 07731 742 616</li> </ul>
<b>Florists</b>	<ul style="list-style-type: none"> <li>• Poppies Florist 2 Trevol Road, Torpoint 01752 812272</li> <li>• Michael Sweetman Flowers, Plymouth, 01752 262998</li> <li>• The Flower Gallery, 11 Fore St., Liskeard 01579 342897</li> </ul>
<b>Beautician :</b>	<ul style="list-style-type: none"> <li>• Maria Harris – Mary Kay Cosmetics - Plymouth 01752 290410 / 07779 522 043</li> </ul>
<b>Music :</b>	<ul style="list-style-type: none"> <li>• Ben Powell – (pianist) 01752 310879 or 07753 660294</li> <li>• Bagas Degol – Cornish Feast Day Band 01736 331 583 / 01736 332 763</li> <li>• Jonathan Delbridge – (pianist) 01579 342957 <a href="http://www.jonathandelbridge.com">www.jonathandelbridge.com</a></li> <li>• Peter Richardson – (classical guitarist) – <a href="http://www.guitaristuk.co.uk">www.guitaristuk.co.uk</a> 01208 264 735 email- prguitar@hotmail.co.uk</li> <li>• Phil Taylor - (pianist) 01752 849182</li> <li>• Pam Adams – (harpist) 01579 344 130</li> </ul>
<b>Marquee/ Gazebo Hire</b>	<ul style="list-style-type: none"> <li>• Hatch Marquee Hire 01548 550322</li> <li>• The Devon Marquee Company Ltd 01647 433530</li> <li>• Hine Marquees Ltd 01752 848991 or 07967 387 748/89</li> <li>• Penrose Hire 01872 552494</li> </ul>
<b>Photography:</b>	<ul style="list-style-type: none"> <li>• Linda Thompson – Moment in Time Photography 01752 257 151</li> <li>• Sorchia Hollway Photography – 01752 662 801</li> <li>• Louise Sumner Photography, 01752 513915</li> <li>• Kevin Kelland Photography, 01752 606340</li> <li>• Ben Simmonds Photography <a href="http://www.bensimmondsphotography.co.uk">www.bensimmondsphotography.co.uk</a></li> <li>• Peter Wilkins Photography 01752 844104</li> <li>• Mike Lewis Photography, 01752 896861</li> </ul>
<b>Accommodation:</b>	<ul style="list-style-type: none"> <li>• The Rame Traders Association, Cawsand Post Office, Kingsand, Nr Torpoint, Cornwall. PL10 1NA Telephone 01752 823280</li> <li>• Website : <a href="http://www.crabpot.co.uk">www.crabpot.co.uk</a></li> <li>• Plymouth Area Website : <a href="http://www.visitplymouth.co.uk">www.visitplymouth.co.uk</a></li> <li>• SECTA (South East Cornwall Tourism Association) Website : <a href="http://www.secta.org.uk">www.secta.org.uk</a></li> </ul>
<b>Ferry Services :</b>	<ul style="list-style-type: none"> <li>• Tamar Cruising &amp; Cremyll Ferry, Telephone 01752 822105 Fax 01752 823827</li> </ul>

“While Mount Edgcumbe House & Country Park has no reason to suppose that any of the suppliers on our list will not give you a completely satisfactory service, we have not checked the services that they provide, we do not insist that you use any of them, and we are not recommending that you use any of them. It is for you to carry out any checks you think you should make to ensure that on your special day, you get the level of service you want at a cost that suits you.

Mount Edgcumbe House & Country Park will not accept responsibility or liability for your choice.”



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# Conditions for the Hire of Facilities at Mount Edgumbe

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The Hirer's attention is drawn to these conditions :

## 1 Definitions

“**The Acceptance Notice**” means the notice sent to the Hirer upon acceptance of the Application Form and receipt of the Deposit and which will detail any additional conditions of hire.

“**The Application Form**” means the official application for hire of the House and Grounds for the purposes of the Function.

“**The Joint Committee**” means the Mount Edgumbe Joint Committee.

“**The Deposit**” means a figure representing a percentage of the Fee ( 20% ).

“**The Fee**” means the sum of money representing to total amount payable by the Hirer to Plymouth City Council for the use of the Facilities for the purposes of the Function.

“**The Function**” means the event that Mount Edgumbe House and Grounds or any part thereof are hired for.

“**The Hirer**” means the person, firm or organisation signing the Application Form applying for the hire of the Facilities.

Where more than one person, firm or organisation sign the Application Form they shall be deemed to be jointly and severally liable for any duties, obligations or liabilities incurred as a result of the hire of the Facilities.

“**The Facilities**” means Mount Edgumbe House, Barrow Park Complex and its grounds or any part thereof that are described in the Acceptance Notice subject to the hire agreement. Also referred to as Mount Edgumbe.

“**The Manager**” means the Manager of Mount Edgumbe or any person acting on their behalf.

## 2 Application for Hire

Application for the hire of the Facilities must be made in writing on the official Booking Form. The Joint Committee reserve the right to refuse any application without stating a reason for doing so. The Joint Committee also reserve the right to cancel any hiring in the event of it appearing the Hirer intends to use the Facilities for any other purpose other than the purpose specified in the Application Form for hiring. The Facilities will not be deemed to be hired until after the Hirer has been notified in writing by the Manager on the Acceptance Notice that the application for hire has been accepted and the Deposit has been received by the Council.

## 3 Fee

The Manager will confirm to the Hirer in writing the full amount of the fee for the booking, based on the information provided, within 14 days of the date of receipt of the Application Form. The Hirer will pay the Deposit within 14 days of receipt of invoice from the Council. A second invoice from the Council will be sent to the Hirer 6 weeks before the date of the booking for 60% of the outstanding balance, this must be paid within 14 days of receipt of the invoice. A final invoice from the Council will be sent to the Hirer 1 week after the date of the event for the 20% balance of payment. Any additional products or services commissioned directly from Mount Edgumbe or from a 3<sup>rd</sup> party on behalf of the Hirer will be included in this invoice.

## 4 Prohibition of Sub-Letting

The hirer shall not sub-let the Facilities or assign any benefit of the hire agreement to any person other than those named on the Application Form without the prior written consent of the Manager.

## 5 Cancellation

### a) By Hirer

Applications to cancel the hire agreement after the date of the Acceptance Notice must be received in writing by the Manager. The hire agreement will not be deemed to be cancelled until the Hirer has been informed in writing by the Manager that the agreement for hire has been cancelled. Any deposit or such other monies that have been paid by the Hirer shall only be returnable at the discretion of the Manager. The Joint Committee shall be entitled to require the full payment of the Fee should such cancellation occur within twenty eight days of the date the hire.

### b) By the Joint Committee

The Joint Committee reserve the right to cancel any hire agreement at any time and if such cancellation is, in the opinion of the Joint Committee, for reasons beyond the Joint Committee's control it shall not be liable for any damages as a result of this cancellation. Any deposit of such monies that have been paid by the Hirer to the Manager will be refunded to the Hirer within thirty days of such cancellation. The Joint Committee will not be responsible or liable for any other expenses incurred by the Hirer either directly or indirectly as a result of such cancellation.

## 6 Damage, Loss and Injury

a) Unless due to any act, omission or negligence on the part of the Joint Committee or of its servants or agents the Hirer shall be responsible for and shall pay the Council on demand the amount of any damage done or occasioned to the Facilities or to the fixtures, fittings, apparatus, equipment, furniture, plants, hedges or foliage or other such items of the House and Grounds throughout the duration of the Hire agreement.

b) Unless due to any act, omission or negligence on the part of the Joint Committee or of its servants or agents the Joint Committee shall not be responsible for any loss of, or damage to, the Hirer, or any other person, or any loss or damage to any property of the Hirer, or of any other person attending Mount Edgumbe for the Function howsoever caused.

c) The Hirer shall indemnify the Joint Committee against any claim which may arise or which may be made by any person attending the Mount Edgumbe for the Function during the period of hire in respect of any such loss or damage to persons or property.

## 7 **Maintenance of Good Order**

The hirer shall at all times be responsible for the maintenance of good order and ensure that no gaming or unlawful act is permitted during the function and shall secure that no undesirable person is permitted to enter or remain in the House and Grounds. At the request of the Manager, the Hirer will remove or cause to be removed any person from the House and Grounds.

The Hirer will be responsible for security during the Function and will provide at his own expense a suitable number of properly trained stewards to attend at the Mount Edgcumbe during the Function so as to ensure the proper conduct of persons attending at the Function.

The Joint Committee will have a number of its own staff in attendance at the House and Grounds but these are not considered stewards for the purpose of this condition and are not subject to any control or instruction issued by the Hirer or its servants or agents.

## 8 **Copyright**

- a) The Hirer shall indemnify the Joint Committee against all claims, demands, actions and proceedings in respect of any infringement of copyright or as a result of any unauthorised performance or by the use of equipment, recording apparatus or contrivance which is used at the House and Grounds during the Function
- b) In the event of the Hirer or their servants or agents using any gramophone records, tape recordings or other musical equipment at the Function, the Hirer shall be responsible for the payment of any fees which may become due to the Phonographic Performance Limited or the Performing Rights Society, or any other person, and shall indemnify the Joint Committee against any claim or liability arising.

## 9 **Alterations, Fittings and Decorations**

No alterations or additions shall be made by the Hirer to the lighting, heating, seating, fixtures or fittings, or other arrangements without prior written consent of the Manager, nor shall the Hirer provide any decorations, flags, emblems or posters without the prior written consent of the Manager. No electrical wiring or electrical equipment or apparatus of any kind shall be used nor shall the Hirer bring into the House and Grounds any furniture, fittings, temporary erections, plant or equipment, nails or screws or other fastening devices without prior written permission of the Manager.

## 10 **Conditions of Premises**

The Hirer shall agree to speak with the Wedding Co-ordinator prior to the date of the Function to agree the conditions of the House and Grounds. The Hirer shall ensure that the House and Grounds are completely vacated and left in a tidy and orderly condition at the end of the period of hire and shall be required to reinstate any grounds damaged as a result of any activities at the Function to satisfaction of the Joint Committee. A charge will be made for clearing up any confetti or refuse not authorised by the Manager.

## 11 **Parking**

- a) The Hirer is made aware that the House and Grounds are pedestrianised each day between the hours of 8 am and 8 pm and the Hirer's vehicles will only be admitted to the House and Grounds for the preparations and removal of items for use at the Function. Such admittance will be solely at the discretion of the Manager and the Hirer is advised to contact the House to arrange times for the admittance of any vehicles. On the day of the Function the Bride and Groom and attendants are the only cars permitted to drive to the front of the House.
- b) Under no circumstances will the Joint Committee accept responsibility for the loss of or damage to any vehicle, or any article left therein which are brought into the House and Grounds.

## 12 **Broadcasting**

The Hirer must not transmit or broadcast or permit to be transmitted or broadcast by telegraph, telephone, wireless or any other means, any Function without prior written consent of the Manager.

## 13 **Limitation of Numbers**

In all cases where the Manager has stipulated a limit on the maximum number of persons to attend at the Function, the Hirer must not admit a greater number.

## 14 **Animals**

With the exception of guide dogs for the blind, no dogs or other animals shall be brought into the House and Grounds without the prior written consent of the Manager.

## 15 **Times**

The Times for which the House and Grounds are hired for the Function will be stipulated in the Acceptance Notice sent to the Hirer. Such times will be have been agreed between the Manager and the Hirer prior to the acceptance of the booking.

## 16 **Termination**

Upon any breach of these conditions or of the conditions stated in the Application Form or the Acceptance Notice the Manager may terminate the hiring forthwith both as to the hiring on the occasion of the breach and for any future hirings by the same Hirer, and if the period of hiring has not expired on the breach the Joint Committee will be entitled to keep the Fee.