



Nomination Pack For
Candidates & Election Agents
City Council Elections

Democracy and Governance
Department for Corporate Support

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Please ask for: Nigel Spilsbury

Date 3 February 2012

My Ref E 3/PCC/CAN

Your Ref

Dear Sir/Madam

PLYMOUTH CITY COUNCIL ELECTIONS - THURSDAY 3 MAY 2012
CANDIDATES' NOMINATION PACK

This pack contains the following election forms and lists for use at the above election: -

- Details of Candidates and Election Agents Briefing
- Guidance notes for Candidates and Agents - prepared by the City Council
- Note regarding the availability of Electoral Commission guidance material
- Provisional Timetable
- Candidate check-list for the submission of nomination documents
- Nomination Papers
- Candidate's Consent to Nomination
- Certificate of Authorisation to use party description and request to use party emblem
- Appointment of Election Agent
- Form of Withdrawal
- Request forms for copy of Register of Electors and Absent Voters Lists
- Provisional List of Polling Stations
- Permitted Election Expenses
- Election Expenses Forms (included in pack if currently available - if not will be forwarded to Election Agents after the Nomination period))

The guide for candidates and agents should prove to be a useful guide to election procedure. I would recommend that it be read thoroughly. A further guide is also available from the Electoral Commission website; please refer to 'Note regarding the availability of Electoral Commission guidance material.

If you need clarification on any point please do not hesitate to contact me.

Yours faithfully

Nigel K Spilsbury
Electoral Services Manager