



Devonport High School for Boys

Admission Policy for September 2013

Approved admission number

1. The admission number in Year 7 will be 174.

Admission arrangements

1. Admission to the school is on the basis of selection by reference to ability or aptitude.
2. Devonport High School for Boys uses papers designed by GL Assessment (GLAss) to meet the needs of the selective schools, and an internal English paper.
3. In mid November, Plymouth LA will provide the School with the details of the candidates from the city, Devon and Cornwall who have identified DHSB as one of their preferred schools and arrangements will be made to test these candidates.
4. The tests will comprise an assessment of potential through GLAss English and Mathematics papers. Candidates will also take an internally set English paper (testing composition skills). These tests will be conducted at Devonport High School for Boys on two consecutive Saturday mornings in mid January.
5. The programme for the two Saturday mornings will be: Week 1) Familiarisation and DHSB English paper and Week 2) GLAss English and Mathematics papers
6. When the scores have been standardised the Admission Panel will meet to discuss the results: The Admission Panel will consist of the Headteacher, Deputy Head (Community), Admissions Officer and a representative of the Governing Body of the school. The results will be placed in one of two bands:

| | | |
|---|--|--|
| A | Candidates who achieve a qualifying GLAss mark [#] equal to or higher than that of the 174 th candidate, and a qualifying score in the DHSB English paper ([#] scores that exceed the 75 th percentile score, as notified by GLAss) | The candidate has qualified and is eligible for consideration for a place at the school. |
| B | Candidates who do not achieve the qualifying mark and/or sufficient marks in the DHSB English paper and who are below 174 th position in the rank order | The candidate has not qualified and so is ineligible to be considered for a place at this selective school |

7. Category A candidates will be listed and their names will be returned to the Plymouth LA. The LA will share this information with Devon and Cornwall LAs who will then allocate a place at the highest ranked school that the applicant is qualified for. On the first working day in March each 'Home LA' will write to parents to advise on the school place allocated.
8. Right of review/appeal: after allocation day, parents of candidates who fall within category B may apply to have their son's test result reviewed by the Admission Panel to assess if they qualify for admission, should a place be available. The panel will take account of the evidence provided by the parents (that may include the primary Headteacher's recommendations and work provided by the primary school) and the DHSB English paper (as evidence of first-draft prose). Those deemed to have qualified will be transferred to category A and will be eligible for any place that may become available, the order being ruled by the over-subscription criteria (see below). In addition, all parents have the right of an appeal to an independent panel and should contact the school for the forms and further details. (clerk@dhsb.org or 01752 208787).

Waiting list and subscription criteria

1. Those students who have a GLAss standardised score in the top 25% but who have not qualified because their score is below that of the 174th candidate may request to be on our waiting list. The following criteria will be used by the school to rank the candidates on this list if any places become available by the last day of December in the year of admission. Those achieving the highest GLAss score will have priority. To resolve any tied positions within this ranked list the following four criteria will be used (strictly in this order)
 - i. Looked after children (those in the care of a local authority).
 - ii. In the event of an unresolved tie, then the mark for the DHSB English paper will be used to discriminate between candidates.
 - iii. If there is still a tie then distance from the school, measured in a straight line on a map, will be used to favour those living nearer to the school. (see notes).
 - iv. Finally, a random number generator will be used.
2. Students taking the 11+ test late and who qualify by virtue of a score higher than the 174th candidate who are not initially allocated a place will be automatically placed on our waiting list. The list gives priority strictly by the oversubscription criteria for any place that may become available by the last day of December in the year of admission.

Notes

1. A candidate who is listed in Category A and whose special educational needs (SEN) statement names DHSB will be admitted.
2. If it is necessary to distinguish between children in a particular category, priority will be determined on the basis of distance between home and school. Measurements are taken by a straight line on a map using the City Council's electronic mapping system – the shorter the distance the higher the priority. Measurement points will be from an internal point of the building concerned (usually the visual centre of the building). Flats are therefore taken to be the same measurement point regardless of floor or location.

Application procedure

1. Parents must apply for a place at the school by completing the application form provided by their home LA (i.e. the LA serving their home address) and returning it to them by post or on-line by the closing date published for that LA. Parents naming DHSB are also asked to return to the school the supplementary information form (enclosed with the prospectus or on-line at the www.dhsb.org) by 31.10.12 to help ensure that the administrative arrangements can be completed for the testing in January.
2. The school will administer the 11+ test to all students identified by the LA and will, as is required, inform the LA of the admission decisions. Parents will be informed by the Home LA of their son's school allocation on the first working day in March.
3. All parents are entitled to a review and an appeal against non-admission. Requests for such reviews/appeals will be passed on to the school by the LA and will be considered by the school's admission panel and subsequently, if parents wish, by the independent appeal panel.

Late applications (applications received from 1.11.12 to 31.08.13)

1. Parents should make an application to their Home LA and are asked to complete the school supplementary information form.
2. Arrangements will be made for the 11+ test to be taken. Places will be allocated to those who qualify if there is a vacancy. The over-subscription criteria will be applied if necessary. If there are no vacancies then the candidate will be placed on the school waiting list. The waiting list will be maintained until the end of December 2013.



Devonport High School for Boys
Supplementary Information Form
Admission to Year 7 in September 2013

| | | | | |
|---|-----------|----------------|-------|------|
| Name of student: (BLOCK CAPITALS PLEASE) | | Date of birth: | | |
| Surname | Forenames | Day | Month | Year |
| | | | | |
| Address: | | | | |
| Post Code: | | | | |
| Telephone (+STD code): (home) | | (daytime) | | |
| Please make a note of any statement of special educational needs your son may have. | | | | |
| Does your son currently have any specific access arrangements for formal or external examinations? | | | | |
| If so, please give details | | | | |
| Signature of parent or guardian | | | Date | |
| I/we confirm that we wish to apply for a place at Devonport High School for Boys and that our son will sit the 11+ tests at DHSB on 12 and 19 January 2013. | | | | |

Please note this is a supplementary information form for administration purposes only and is not an application form. All applicants must complete and return the common application form available from the local authority that serves their home address.

Please return this form to the Headteacher at Devonport High School for Boys as soon as possible.

Final deadline: 31 October 2012

Please note this form may be subject to change following the publication of the new Admissions Code.



Devonport High School for Boys

Year 12 Admission Policy for September 2013

Introduction

1 As an Academy, DHSB is responsible for the admission of pupils into the Sixth Form at the school. Any queries regarding Sixth Form admission should be directed to the school.

2 The capacity for Year 12 is 140.

A Admission to the Sixth Form

1 Admission to the Sixth Form will be from:

- (a) students in Year 11 at DHSB
- (b) students from outside DHSB

2 The admission number for students entering Year 12 from outside DHSB will be 140 less those who meet the APS entry criteria transferring from the school's own Year 11 (who will take priority). We will advise and recommend that girls apply in the first instance to any of the all girls or co-educational schools within The Link Partnership if their option choices can be accommodated in these schools. Students within The Link Partnership (DHSB, Devonport High School for Girls, Notre Dame Roman Catholic School, St Boniface Roman Catholic College and Eggbuckland Community College) may attend for individual subjects within the consortium arrangements. Confirmation of places for students new to the school will be the day following home student enrolment.

3 Students on roll at DHSB are required to apply for a place in the Sixth Form as are students from other schools.

4 Applications should be completed by the last term-time Friday in February preceding the September of admission. Notification will normally be made by the end of May in which the academic year of admission falls.

5 The entry requirements for admission to Year 12 shall be the same for students on roll in Year 11 at the school and external applicants.

6 Students will be admitted into Year 12 in term one (autumn) in each school year although there may be some occasions when students transfer during an academic year.

B Minimum Entry Requirements

In order to follow a full level three curriculum at DHSB, the applicant needs to have achieved an Average Points Score (APS) at Key Stage 4 of **48** points or more from their best eight GCSEs including at least a C grade in both English and Mathematics.

C Oversubscription Criteria

The number of students who have applied for each course will need to be taken into account, meaning that extra students can sometimes be accommodated over the admission number if the student's chosen course is not full. Where the number of eligible external applicants for a course of study exceeds the places available then admission will be determined in accordance with the following priority of admission criteria:

1. Looked after children (children in the care of a local authority);
2. Students considered by the school to have exceptional social or medical needs (see note d) below);
3. Any other student.

Please note this policy may be subject to change following the publication of the new Admissions Code.

Notes:

- a) A student whose special educational needs (SEN) statement names the parent's preferred school will be admitted to that school.
- b) If it is necessary to distinguish between students in a particular category, priority will be determined on the basis of distance between home and school. Measurements are taken by a straight line on a map using the City Council's electronic mapping system – the shorter the distance the higher the priority. Measurement points will be from an internal point of the building concerned (usually the visual centre of the building). Flats are therefore taken to be the same measurement point regardless of floor of location.
- c) Priority may be given to the admission of a student for whom a particular medical or social justification is demonstrated. This could be for example:
- a serious medical condition which can be supported by medical evidence
 - the recent death of a parent
 - a significant caring role for the student which can be supported by evidence from Social Services.
- Parents/carers or their representative will have to demonstrate that **only** the preferred school can meet the exceptional medical or social needs of the student. This can be in the form of a testimony from a medical practitioner, social worker or other professional who can support the application on an 'exceptional' basis.
- d) A student's home address is defined as the address at which he is normally resident, or if he lives at more than one address, the address at which he lives for the majority of the time. Where the home address is unclear, the home address will be the address to which the Child Benefit Allowance is payable.
- e) Finally, a random number generator will be used.

D Appeals

Any student refused the offer of a place in Year 12 has the right of appeal to an independent appeal panel. Further details can be obtained from the Clerk to the Appeal Panel at Devonport High School for Boys (clerk@dhsb.org 01752 208787).

E False Information

Where the school has made the offer of a place in Year 12 on the basis of a fraudulent or intentionally misleading application which has effectively denied a place in the sixth form to a pupil with a stronger claim, the offer of a place will be withdrawn.

F Late Applications

Late applications will be considered up to the end of October.

Address for correspondence:

Devonport High School for Boys

Paradise Road

Plymouth

PL1 5QP

01752 208787

headteacher@dhsb.org

www.dhsb.org



Devonport High School for Boys

Admission Policy for In Year Admission

Admission arrangements

Admission to the school is on the basis of selection by reference to ability or aptitude.

The tests will comprise an assessment of potential through internal Mathematics and English papers. Internal Science papers will be added for students in Year 10 or Year 11. Results will be placed in one of two bands.

| | | |
|---|---|--|
| A | Candidates who achieve a qualifying mark | The candidate has qualified and is eligible for consideration for a place at the school. |
| B | Candidates who do not achieve the qualifying mark | The candidate has not qualified and so is ineligible to be considered for a place at this selective school |

Category A candidates will be listed and their names will be returned to the Plymouth LA who will notify parents via their home local authority. Parents will also be supported by the DHSB Family Support Advisor who will work with parents towards a smooth transfer..

Right of review/appeal: Parents of candidates who fall within category B may apply to have their son's test result reviewed by the DHSB Admission Panel to assess if they qualify for admission, should a place be available. Those deemed to have qualified will be transferred to category A and will be eligible for any place that may become available, the order being ruled by the over-subscription criteria (see below). In addition, all parents have the right of an appeal to an independent panel and should contact the school for the forms and further details.

If there are no vacancies then the candidate will be placed on the school waiting list (for one year from the date of testing).

Over subscription criteria

Those achieving the highest scores will have priority. To resolve any tied positions within this ranked list the following four criteria will be used (strictly in this order)

1. Looked after children (those in the care of a local authority).
2. In the event of an unresolved tie, then the mark for the English paper will be used to discriminate between candidates.
3. If there is still a tie then distance from the school, measured in a straight line on a map, will be used to favour those living nearer to the school. (see notes).
4. Finally, a random number generator will be used.

Notes

A candidate who is listed in Category A and whose special educational needs (SEN) statement names DHSB will be admitted.

If it is necessary to distinguish between children in a particular category, priority will be determined on the basis of distance between home and school. Measurements are taken by a straight line on a map using the City Council's electronic mapping system – the shorter the distance the higher the priority. Measurement points will be from an internal point of the building concerned (usually the visual centre of the building). Flats are therefore taken to be the same measurement point regardless of floor of location.

Application procedure

Parents must apply for a place at the school by completing the application form provided by their home LA (i.e. the LA serving their home address) and returning it to them by post or on-line. Parents are also asked to return to the school the in year admission supplementary information form (on-line at www.dhsb.org).

The school will administer the admission test and will, as is required, inform the LA of the admission decisions. Parents will be informed by the Home LA of the decision.

All parents are entitled to a review and an appeal against non-admission. Requests for such reviews/appeals will be passed on to the school by the LA and will be considered by the school's admission panel and subsequently, if parents wish, by the independent appeal panel.

Please note this policy may be subject to change following the publication of the new Admissions Code.



Devonport High School for Boys

Supplementary Information Form

In Year Admission

| | | | | |
|---|-----------|----------------|-------|------|
| Name of student: (BLOCK CAPITALS PLEASE) | | Date of birth: | | |
| Surname | Forenames | Day | Month | Year |
| | | | | |
| <p>Address:</p> <p>Post Code:</p> <p>Telephone (+STD code): (home) (daytime)</p> | | | | |
| <p>Son's current school and year group</p> | | | | |
| <p>Please make a note of any statement of special educational needs your son may have.</p> | | | | |
| <p>Does your son currently have any specific access arrangements for formal or external examinations?</p> <p>If so, please give details</p> | | | | |
| Signature of parent or guardian | | | Date | |
| <p>I/we confirm that we wish to apply for a place for our son at Devonport High School for Boys</p> | | | | |

Please note this is a supplementary information form for administration purposes only and is not an application form. All applicants must complete and return the common application form available from the local authority that serves their home address.

Please return this form to the Headteacher at Devonport High School for Boys as soon as possible

Please note this form may be subject to change following the publication of the new Admissions Code.