

**PROGRAMME SUMMARY: DEVONPORT DEVELOPMENT FRAMEWORK**

TIMELINE	ACTIVITY/EVENT	EVIDENCE
<b>Jan 03</b>	<ul style="list-style-type: none"> <li>• DRC held a number of stakeholders (partnership) meetings to take forward the development and implementation of social, economic and physical regeneration in Devonport. From this group a "client team", including Plymouth City Council, DRC, SWRDA, GOSW &amp; The Prince's Foundation, was formed to be responsible for appointing Matrix Partnership and overseeing the production of the DDF.</li> <li>• DRC commissioned Matrix Partnership (a multi-disciplinary team) to work with local people to prepare a Devonport Development Framework (DDF) that will serve to guide the regeneration of Devonport &amp; deliver the new vision. The team is led by Matrix Partnership (urban design/planning/landscape), supported by Roger Tym &amp; Partners (funding &amp; delivery), Levitt Bernstein (architects) and Mott MacDonald (engineers).</li> <li>• The development framework aimed to integrate social, economic &amp; physical/environmental planning considerations to serve as the basis for regenerating Devonport to achieve maximum benefits for the community. It was to be backed by a Delivery Plan that would establish the route map &amp; provide the economic basis for this to happen.</li> </ul>	<ul style="list-style-type: none"> <li>• Matrix Partnership brief</li> <li>• Board minutes</li> </ul>
<b>Ongoing</b>	<p>DRC board and monthly DRC Environment Focus Group meetings (an open meeting for interested parties and Devonport residents to find out about DRC activities and express their views) used as regular forums to get feedback from the community on issues related to the DDF.</p>	<ul style="list-style-type: none"> <li>• DRC board meeting minutes</li> <li>• Environment Focus Group meeting minutes</li> </ul>
<b>7<sup>th</sup> March 03</b>	<p>End of Matrix stage 1 – initial engagement and analysis</p>	<ul style="list-style-type: none"> <li>• A Development Framework for Devonport: Options Scoping Paper</li> </ul>

<b>17<sup>th</sup> April 03</b>	End of Matrix stage 2 – strategic options	<ul style="list-style-type: none"> <li>• Matrix strategic options paper</li> </ul>
<b>10<sup>th</sup> May 03</b>	End of Matrix stage 3 – options development and testing	<ul style="list-style-type: none"> <li>• budget</li> </ul>
<b>10<sup>th</sup> May 03</b>	<p>Devonport Day - Have your say!</p> <p>Community consultation event held on Granby Green to present emerging ideas and seek feedback. This was a very successful event and was jointly organised by a group of local residents, DRC staff &amp; Matrix Partnership. The consultation exhibition explained the key strategic choices facing the community. The existing "Urban Village Framework Plan (prepared in 2000)" was presented as the existing baseline but it excluded the two MoD sites. Four different scenarios were presented as to how development planning for the whole of Devonport might take place (it was emphasised that these were not mutually exclusive options to be voted on but that each scenario depicted different possibilities underpinned by realistic deliverability assumptions): (1) Employment-led strategy (2) District Centre (3) District Centre Plus (4) Back to the Future</p>	<ul style="list-style-type: none"> <li>• Matrix brief &amp; DRC planning hand/notes</li> <li>• Special edition DRC newsletter (delivered to every household in Devonport)</li> <li>• Posters &amp; publicity (inc. translations &amp; interpreters)</li> <li>• Registration forms (approx. 300 people participated plus c.50 children)</li> <li>• Photographs of the event</li> <li>• Exhibition displays</li> <li>• Feedback forms (126 responses)</li> <li>• Media coverage c/o local radio stations, BBC website &amp; local newspapers articles both prior &amp; after event</li> </ul>
<b>4<sup>th</sup> June 03</b>	Matrix present DRC board, stakeholder group & client team with strategic options.	<ul style="list-style-type: none"> <li>• Matrix paper</li> <li>• Analysis of consultation feedback forms</li> <li>• June 03 edition draft DDF document</li> </ul>
<b>27<sup>th</sup> June 03</b>	End of Matrix stage 4 – submission of the first Draft Devonport Development Framework (DDF)	<ul style="list-style-type: none"> <li>• Key issues paper</li> </ul>
<b>3<sup>rd</sup> Oct 03</b>	<p>Matrix DDF Key Issues Paper – based on the feedback from the Draft DDF the client team identified a series of key issues that needed tackling for the DDF to succeed (movement framework, land use mix &amp; phasing, green arc, housing improvement strategy, culture &amp; identity, energy, development processes).</p>	<ul style="list-style-type: none"> <li>• Attendance list</li> <li>• Participants pack</li> <li>• Matrix Action Notes on Partners Day</li> </ul>
<b>10<sup>th</sup> Oct 03</b>	<p>DDF Partners Day, Fleet Club, Devonport</p> <p>Recognition that DDF process will only be successful if everyone involved signs up to the plan, based on shared objectives and if</p>	<ul style="list-style-type: none"> <li>• Attendance list</li> <li>• Participants pack</li> <li>• Matrix Action Notes on Partners Day</li> </ul>

	<p>there is political will, individual support &amp; focused resources. Aim of the day was to, prior to the production of the revised draft DDF, to work with partners involved re what is to be done, by what time, by whom &amp; with what resources. The purpose of the day was to try &amp; reach agreement on: the strategic objectives of the development programme; the vision for the new Devonport; the core components of the framework; the actions, roles &amp; responsibilities for implementing key projects; the focus &amp; nature of the Phase 1 scheme.</p>	
<p><b>Dec 03</b></p>	<p>End of Matrix stage 5 – submission of Final/revised Draft Development Framework</p>	<ul style="list-style-type: none"> <li>• Dec 03 edition draft DDF document</li> </ul>
<p><b>Dec 03</b></p>	<p>Matrix agreed to support consultation process for Devonport Day 2</p>	<ul style="list-style-type: none"> <li>• Matrix brief</li> </ul>
<p><b>Jan 04</b></p>	<p>Preliminary discussions with representatives of housing corporation, housing associations, PCC planning, Urban Design etc to discuss appropriate methodology for the consultation and to ensure process complied with planning requirements for results to be adopted as Supplementary Planning Guidance. 6 week statutory consultation period adhered to (21<sup>st</sup> Feb – 3<sup>rd</sup> April). It was agreed that consultation would concentrate on (1) the land use options (2) implications of possible land sites &amp; new facilities (3) consideration of urban design principles.</p>	<ul style="list-style-type: none"> <li>• Correspondence; meetings</li> <li>• Methodology paper</li> <li>• Code of Practice re Statement of Community Involvement (SCI)</li> </ul>
<p><b>Jan 21st</b></p>	<p>Steering group set up to: agree the methodology for consultation; monitor progress with consultation; provide support &amp; facilitation on the day; approve special edition newsletter &amp; feedback newsletter. Membership of the group included representatives from the key stakeholders: local community; traders; PCC housing; planning; Urban design; housing associations; Urban Village; English Partnerships; SWRDA; GOSW; private</p>	<ul style="list-style-type: none"> <li>• meeting agendas &amp; minutes</li> </ul>

<p><b>Jan 04</b></p>	<p>developers; DRC theme group facilitators (i.e. crime, health, work, education, environment); BME; young people Board approval re scope &amp; funding for Devonport Day 2 consultation.</p>	<ul style="list-style-type: none"> <li>• board minutes</li> <li>• Planning notes</li> </ul>
<p><b>20<sup>th</sup> Feb 04</b></p>	<p>Public Notice in Plymouth Evening Herald informing the wider community that the DDF was available for public consultation. DDF made available on PCC websites and in public venues such as libraries, civic centre</p>	<ul style="list-style-type: none"> <li>• Newspaper cutting</li> <li>• <a href="http://www.plymouth.gov.uk">www.plymouth.gov.uk</a></li> <li>• <a href="http://www.cyberlibrary.org.uk">www.cyberlibrary.org.uk</a></li> </ul>
<p><b>17<sup>th</sup> Feb 04</b></p>	<p>All key stakeholders/consultees (as identified by PCC code of practice) were sent a copy of the DDF for their feedback along with a special edition newsletter/summary and an invitation to attend the consultation event/open days.</p>	<ul style="list-style-type: none"> <li>• list for distribution of special edition</li> <li>• Consultees list c/o Code of Practice Guidelines</li> </ul>
<p><b>21<sup>st</sup> Feb 04</b></p>	<p>Devonport Day 2 – Next Steps Based on the feedback from “Devonport Day 1 – Have Your Say” consultation, &amp; the fact that the Storage Enclave (MoD site) is to be returned to community use, the DDF was presented to the wider community and all key stakeholders for their feedback primarily on the 9 key principles: bringing back the buzz; transport; urban design; mixed land use; housing; energy; health &amp; community safety; education/training; employment A variety of mediums were used to maximise participation in the consultation and capture feedback during 2 open days (1) in the Old Market Building (within the Storage Enclave) (2) in Devonport Guildhall:</p> <ul style="list-style-type: none"> <li>• scale model of Devonport with removable sections &amp; programme of amendments as building work progresses</li> <li>• documentary style video made by local residents on the proposals within the DDF</li> <li>• exhibition stands</li> </ul>	<ul style="list-style-type: none"> <li>• letters</li> <li>• budget</li> <li>• DRC newsletter Feb 03</li> <li>• banners</li> <li>• photographs of the event</li> <li>• newspaper articles &amp; other TV and radio media coverage e.g. Evening Herald, BBC website; Royal Navy news release</li> <li>• exhibition boards</li> <li>• scale model of Devonport</li> <li>• special edition newsletter (translated into French &amp; Arabic)</li> <li>• letter for schools</li> <li>• young people’s flyer/invite</li> <li>• film script</li> <li>• film (VHS/DVD) made by local residents outlining draft DDF proposals</li> </ul>

	<ul style="list-style-type: none"> <li>• special edition newsletter/summary</li> <li>• appropriate staff and partners were on hand throughout both days to discuss the proposals and collect feedback c/o feedback forms</li> <li>• specific measures to include hard to reach groups such as the provision of interpreters &amp; key text translated; provision of transport; youth worker support; prize draw on completed feedback forms aimed at attracting young people (X-box)</li> </ul>	<ul style="list-style-type: none"> <li>• registration forms (approx. 400 attendees)</li> <li>• feedback forms (157 completed: 19% under 20; 36% 20-50; 45% over 50; 9 BME; 37 with a disability))</li> <li>• Volunteer rotas evidencing partnership working</li> <li>• Site plan</li> <li>• Positive feedback/letters of thanks</li> <li>• Table of consultation results</li> </ul>
<p><b>18<sup>th</sup> May 04</b></p>	<p>Consultation results analysed and tabulated with draft amendments proposed by Matrix , and sent to partners/PCC for approval</p>	
<p><b>17<sup>th</sup> June 04</b></p>	<p>Joint Commissioning Board (JCB) established to replace the "client group" and stakeholder meetings and assume responsibility for overseeing the implementation of the social, economic, and physical regeneration within the DDF. Also to ensure alignment of agency support/priorities for the delivery of the DDF. Membership of the JCB is: DRC, PCC, RDA, GOSW, EP &amp; Housing Corporation.</p>	<ul style="list-style-type: none"> <li>• Meeting minutes (17/6/04; 17/8/04; 29/9/04; 12/11/04)</li> </ul>
<p><b>12<sup>th</sup> Oct 04 Nov 04</b></p>	<p>PCC Cabinet approves principles in DDF.</p> <p>A summary report was prepared to outline and evidence all the consultation that has been carried out in the development of the Devonport Development Framework. All consultation aimed to meet the requirements of the Local Planning Authority who have the responsibility of completing a Statement of Community Involvement (SCI) for Plymouth's Local Development Framework (which includes an Area Action Plan for Devonport). The SCI sets out the arrangements for how people can get involved in the process of preparing local development documents (under the</p>	<ul style="list-style-type: none"> <li>• Minutes from meeting</li> <li>• Code of Practice re Statement of Community Involvement (SCI) for Local Development Framework</li> <li>• Summary of DDF consultation process report</li> <li>• This programme summary document</li> </ul>

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**Next steps**

Town & Country Planning (Local Development) (England) Regulations 2004.). Also, to ensure that the consultation complied with the Disability Discrimination Act (1995) and Race Relations (Amendment) Act.

1. Final table of amendments produced by Matrix
  2. DRC board to approve proposed amendments
  3. Feedback newsletter to wider community c/o consultation steering group
  4. Final DDF published
  5. PCC/DRC produce joint delivery/funding strategy
  6. Grimley's appointed by EP to work with PCC to ensure that DDF proposals are incorporated in Area Action Plan for Devonport as part of Plymouth's Local Development Framework.
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