



APPLICATION NUMBER	
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SPORT AND RECREATIONAL GRANT AID

APPLICATION FORM FOR SPORTING QUALIFICATIONS SPORTS CLUBS/ ORGANISATIONS

Section 1 – Applicants Details

Name of Sports club / organisation _____

CONTACT PERSON

Title _____ First Name _____ Surname _____

Position in club _____

Address _____

_____ Postcode _____

Telephone Numbers Day _____ Eve _____

E-Mail address _____

Section 2 – Course Details

Qualification / workshop / course title _____

Awarding Body _____

Date of Course _____ Course length _____

(number of days)

Course Venue _____

Expenditure (proof is required for all items of expenditure)

Facility costs _____

Tutor costs _____

Cost of course materials, if essential _____

Any other expenditure you think is relevant _____

Income

Candidate costs / per person _____ Maximum number of candidates _____

Any other sources of income _____

Section 3

What will be the benefit of your sports club/ organisation staging this award / workshop / course?

Section 4 – Referees Support

I can confirm that the named sports club / organisation did stage the award / workshop / course detailed in this application.

Name _____

Signed _____ Contact No _____

In what capacity are you signing _____

Section 5 – Declaration

I confirm that to the best of my knowledge that the information given is correct, and that I have read the guidance and standard conditions relating to this grant aid scheme.

The information supplied on this application form will be stored on a database for use by Plymouth City Council in monitoring grant aid paid to individuals, voluntary and community organisations. By signing this form you are consenting to the Council using the information, which you have supplied in the manner stated above.

The Data Controller for Plymouth City Council is the Head of Legal Services, Civic Centre, Plymouth. PL1 2EW.

Signature of applicant _____ Date _____

Name (please print) _____

Please ensure you enclose all the additional information requested (applications received without the correct evidence will be returned).

For this application you need to supply the following information:

- Your sports club's/ organisation's constitution or set of rules.
- Your sports club's/ organisation's development plan.
- A list of names and addresses of all candidates that attended the course.
- Proof of tutor costs
- Proof of facility costs (a quote or invoice)
- Proof of resource material costs (if any)

Please return the completed application form, with all the additional information, to the:

Sports Development Unit
Culture, Leisure and Sport
Community Services
City of Plymouth
PL1 2AA