



Interested in Volunteering?

Plymouth City Museum & Art Gallery Volunteering Application Form

All information will be strictly confidential and will not be passed to any third party.

The following information is required for administrative and security reasons and to help us find suitable volunteers. Your records will be held at Plymouth City Museum & Art Gallery.

Personal Information

Title _____ Forename _____ Surname _____

Address _____

Telephone (Home / Work) _____ Telephone (Mobile) _____

Email address _____

Next of Kin (Name/Address/Phone Number) _____

General Information

Why are you applying to volunteer at Plymouth City Museum & Art Gallery?

Volunteering opportunities in the Museum can vary. It can involve working with collections, assisting with projects, database/image work, educational events, conservation, or basic admin. A volunteer may carry out a range of activities. Please indicate if you have particular interests in one of these areas.

- | | |
|--|--|
| <input type="checkbox"/> Art | <input type="checkbox"/> Natural History |
| <input type="checkbox"/> Human History (Archaeology, Social History, Egyptology, World Cultures) | <input type="checkbox"/> Conservation (eg: cleaning and Packaging) |
| <input type="checkbox"/> Giving Talks/Tours | |
| <input type="checkbox"/> Other. Please state | |

Please note that there may not be currently the projects available for volunteer work in the area of interest you have specified.

Please indicate if you are familiar working with computers and the following software:

- Microsoft Word Microsoft Excel Adobe Photoshop
 Other _____

Commitment:

How much time are you looking to commit to volunteering per week/month?

- 1/2 day 1 day More than 1 day Month/week

How long are you interested in volunteering for?

- 1 month 3 months 6 months 6 months+

Availability:

- Monday Tuesday Wednesday Thursday
 Friday Only during term times Only during holidays

Please remember to enclose a copy of your CV.

References

Please give the names, addresses and contact numbers of two people whom we may contact as referees to comment on your suitability to work at Plymouth City Museum & Art Gallery. Where possible, at least one referee should include a previous employer, teachers or doctor.

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Please submit this form to the Museum: Plymouth City Museum & Art Gallery, Drake Circus, Plymouth, PL4 8AJ, or email it to museum@plymouth.gov.uk

Prospective volunteers will be invited to a short, informal interview at the museum.

Please note we are unable to accommodate every request for voluntary work. Opportunities may arise periodically. Please tick this box if you would like your details to be kept on record to be contacted in the future should further opportunities arise.

Alternatively, keep an eye on our website for details about other volunteering schemes.

Many thanks for your interest.