

## PLYMOUTH SAFEGUARDING CHILDREN BOARD OPERATIONAL RISK REGISTER

Risk Ref	Risk Title/Description	Consequence	Probability (5=high, 1=low)	Severity (5=high, 1=low)	Raw Risk Rating	Lead Member and Officer	Existing Control Procedures	Probability (5=high, 1=low)	Severity (5=high, 1=low)	Residual Risk Rating
1.	Staff and/or the public are not aware of the procedures to follow when child protection concerns are identified/raised.	<ul style="list-style-type: none"> <li>• Serious or sustained injuries</li> <li>• Possible death</li> <li>• Bad publicity/press</li> <li>• Loss of reputation</li> <li>• Litigation</li> <li>• Delays for children in receiving appropriate and timely support</li> </ul>	5	5	25	Maureen Grimley	<ul style="list-style-type: none"> <li>• South West Child Protection procedures in place</li> <li>• Procedures on intranet/internet</li> <li>• Multi-agency child protection training courses in place</li> <li>• Credit card size promotional material identifying website for procedures produced and available to agencies</li> <li>• Procedures promoted on PSCB website</li> </ul>	2	5	10
<p><b>Links to Business Plan objectives / priorities:</b></p> <p>19. Multi-agency policy, procedures and protocols demonstrating good practice guidance and improving safeguarding and protecting the welfare of children are operating within the city.</p> <p>13. PSCB Annual Training Programme is developed, in place and operating in response to agency needs and policy and practice requirements in child protection and safeguarding.</p> <p>14. There is improved assessment practice and clarity about thresholds, with particular emphasis on assessment of neglect cases and families where adults misuse drugs and/or alcohol.</p>										
Risk Ref	Options for additional/replacement control procedures						Cost/Resources	Probability (5=high, 1=low)	Severity (5=high, 1=low)	Residual Risk Rating
1.	<ul style="list-style-type: none"> <li>• South West Child Protection procedures to appear as an automatic pop up screen on staff computers/laptops to ensure quick easy access.</li> <li>• Understanding/regular use of procedures to be included as a formal discussion point during supervision.</li> <li>• Review and improve access to South West Child Protection procedures to ensure they are user friendly and more easily interrogated.</li> <li>• Further publicity/poster campaign to identify the South West Child Protection procedures.</li> <li>• Audit of use procedures</li> </ul>						<p>Not known</p> <p>-</p> <p>Not known</p>	1	5	5

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2.	Insufficient funding available to the PSCB in order to deliver the objectives/work programme.	<ul style="list-style-type: none"> <li>• Unable to meet full work programme commitments</li> <li>• Reduced training leading to untrained workforce</li> <li>• Reduction in skill levels</li> <li>• Safeguarding and welfare of children at risk</li> <li>• Failure to meet statutory responsibilities</li> <li>• Possible failure of safeguarding inspection</li> <li>• Loss of reputation</li> <li>• Bad publicity/press</li> </ul>	4	4	16	Simon White	<ul style="list-style-type: none"> <li>• Early identification of budget pressures</li> <li>• Early budget setting meetings to identify required funding</li> <li>• Availability of Government grants</li> </ul>	3	4	12
<p><b>Links to Business Plan objectives / priorities:</b></p> <p>All outcomes</p>										
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2	<ul style="list-style-type: none"> <li>• Review current training programme and identify where e-learning could be used</li> </ul>						Not known	2	4	8

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3.	Statutory requirement to undertake Serious Case Reviews is not met.	<ul style="list-style-type: none"> <li>• Bad press/publicity</li> <li>• Loss of reputation</li> <li>• Government challenge / intervention</li> <li>• Poor inspection outcome</li> <li>• No learning from incident/death of child</li> <li>• Children possibly at risk</li> </ul>	3	4	12	Mairead MacNeil	<ul style="list-style-type: none"> <li>• Serious Case Review sub group of PSCB established</li> <li>• Process for undertaking Serious Case Reviews in place</li> <li>• Serious Case Review Panel established</li> <li>• Appointment of Independent Chair made to SCR panels</li> <li>• Appointment of Overview Report Writer for each SCR</li> <li>• Report on SCRs at every PSCB Full Board meeting</li> <li>• SCR sub group Chair reporting on the work programme at every Executive Group meeting</li> </ul>	2	4	8
<p><b>Links to Business Plan objectives / priorities:</b></p> <p>16. Serious Case Reviews are commissioned and completed. Action plans are implemented.</p>										
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4.	Work programme delayed due to low attendance at Full Board and sub group meetings	<ul style="list-style-type: none"> <li>• Risk of harm to children and young people</li> <li>• Bad press and reputation</li> <li>• Criticism during inspection.</li> </ul>	4	4	16	Jim Gould	<ul style="list-style-type: none"> <li>• Annual review of Full Board/sub group membership</li> <li>• Letter sent to lead members reminding them of importance of attendance</li> <li>• Attendance register to be kept</li> <li>• Less than 50% attendance recognised as a cause for concern and challenged</li> </ul>	3	4	12
<p><b>Links to Business Plan objectives / priorities:</b></p> <p>3. Effective working relationships with partner agencies established. Active engagement and information sharing mechanism operating across agencies.</p> <p>5. All existing members of the PSCB are fully aware of their role and responsibilities as members of the PSCB.</p> <p>7. Full Board members and sub group members work together effectively to ensure children and young people are safe and protected from harm.</p>										
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4	<ul style="list-style-type: none"> <li>• Contract in place for all member agencies which includes attendance at meetings</li> <li>• Reporting of non-attendance at meetings to agency Chief Executive or equivalent</li> </ul>					-      } -      } }		2	4	8

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5.	Not implementing recommendations following Serious Case Reviews	<ul style="list-style-type: none"> <li>• Not learning from mistakes or sharing best practice</li> <li>• Possible harm to children</li> <li>• Possible death of a child</li> <li>• Litigation</li> <li>• Bad press/publicity</li> <li>• Loss of reputation</li> <li>• Poor inspection</li> <li>• Government intervention and challenge</li> </ul>	5	5	25	Mairead MacNeil	<ul style="list-style-type: none"> <li>• Process for communication of outcomes and recommendation in place</li> <li>• Agency action plans in place to manage outcomes</li> <li>• SCR sub group continually monitor action plans, post SCR</li> </ul>	3	5	15
<p><b>Links to Business Plan objectives / priorities:</b></p> <p>16. SCRs are commissioned and completed. Action plans are implemented.</p>										
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6	PSCB web pages not kept up to date	<ul style="list-style-type: none"> <li>• Loss of reputation</li> <li>• Staff and public do not have up to date safeguarding information</li> <li>• Delays for children in receiving appropriate and timely support</li> </ul>	5	4	20	Simon White	<ul style="list-style-type: none"> <li>• Web pages reviewed monthly by PSCB Business Team</li> <li>• Website update reported to each Executive Meeting with effect from May 2010</li> <li>• PSCB Sub Group Chairs are asked to review their link web pages and to discuss findings at each Sub Group meeting as a standing agenda item with effect from May 2010</li> </ul>	2	4	8
Links to Business Plan objectives / priorities:										
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7	Lack of consistent admin support to PSCB SCR Sub Group and process	<ul style="list-style-type: none"> <li>• Delay in process</li> <li>• Loss of reputation</li> <li>• Ofsted/Inspection challenges</li> <li>• Delay in training and learning</li> <li>• Potential delays for children in receiving appropriate and timely support</li> </ul>	4	5	20	Simon White	<ul style="list-style-type: none"> <li>• Reallocation of admim time to support the SCR process</li> <li>• Clear process for SCR in place</li> <li>• Member agreement to fund an additional 0.50 FTE clerical post from 2010/2011 budget</li> </ul>	2	4	8
<p><b>Links to Business Plan objectives / priorities:</b></p>										
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