



Plymouth City Council

Revised List of Equality Impact Assessments 2007-10



Introduction

Here at Plymouth City Council we are committed to making equality, diversity and community cohesion at the very heart of everything we do. We have made sure that this is clear and openly stated in our intentions and commitments. We are working hard to make sure that our elected members and all our staff are working to the same vision. This is set out in a number of our city, corporate, service and team plans. They are available at www.plymouth.gov.uk

What are Equality Impact Assessments (EIA's)?

This is a way for us to look at what we are doing and making sure that it meets the rules and regulations we have to meet but most importantly to make sure that we are doing the very best for our communities within our city. It is one of several ways we make sure we talk with people from a range of backgrounds and gather information from other places to do the very best that we can to deliver our services in a fair, equitable and needs sensitive way.

When do we EIA's and what do they cover?

We do EIA's on the most important matters that we are working on and also routine work that affects the people we work for i.e. our citizens. The six equality strands namely – age, disability, faith and belief, gender, race, sexual orientation are covered in our EIA's. By completing them, we get a better idea of what our actions might mean to those areas. Knowing this we can then make sure we have thought about and put in place a plan of action.

What is this list all about?

We want to make sure that anything ongoing or new that we are doing stands the test of being fair and relevant to all our communities in our multicultural and diverse city. We want to make sure that this leads to a real difference in the quality of services they receive. There are also a whole range of legal requirements, statutory guidance and equality schemes that we have to make sure are done.¹

This list makes sure that we consider anything positive or negative that our actions do or might have in our service delivery, policies or new plans. We have internal guidance, based on best practice to make sure this happens. E-mail inclusion@plymouth.gov.uk for more details. It replaces other EIA or similar lists we have previously used.

How will we make sure this list is completed?

Our Corporate Equalities Group (CEG) will be making sure through our EIA Governance Group (EGG) the officers responsible for completing EIA's meet the commitments we have made. The EGG and CEG will oversee this list and problem solve as needed. The meetings of these groups are bi-monthly respectively and monitor that we are in fact doing what we said we would.


This document is available in other languages and in accessible formats. Please contact 01752 304321

Development Directorate

1.	1.	Food Safety Hazards and outbreaks of disease	Environmental regulation and street services	2008	
2.	2.	Public health response	Environmental regulation and street services	2008	
3.	3.	Licensing	Environmental regulation and street services	2008	
4.	4.	Consumer advice	Environmental regulation and street services	2008	
5.	5.	Nuisance accident investigations	Environmental regulation and street services	2008	
6.	6.	Pest Control	Environmental regulation and street services	2008	
7.	7.	Appraisal of building regulations, applications and site inspections	Environmental regulation and street services	2008	
8.	8.	Health promotion	Environmental regulation and street services	2008	
9.	9.	Civil protection	Environmental regulation and street services	2008	
10.	10.	Street Lighting	Transport, Infrastructure and Engineering Services	2008	
11.	11.	Playgrounds	Environmental regulation and street services	2008	
12.	12.	Refuse Collection – General Domestic 109,000 Premises Weekly collection.	Environmental regulation and street services	2008	
13.	13.	Dry Recycling Collection – General Domestic 55,500 Premises Weekly	Environmental regulation and street services	2008	
14.	14.	Garden waste collection service	Environmental regulation and street services	2008	
15.	15.	Refuse Collection	Environmental regulation and street services	2008	
16.	16.	Provision of Public Conveniences: Close within day	Environmental regulation and street services	2008	
17.	17.	Trade Waste Collections	Environmental regulation and street services	2008	

Dept No	Overall No Per year	Policy, duty or function	Department & service	Year End	
				March 08	March 09
18.	18.	Bulky Waste Service (incl fridges) – Current waiting period 8 weeks	Environmental regulation and street services	2008	
19.	19.	Street Sweeping	Environmental regulation and street services	2008	
20.	20.	Street Sweeping – Shopping Areas	Environmental regulation and street services	2008	
21.	21.	Transport Strategy	Transport, Infrastructure and Engineering Services	2008	
22.	22.	Off Street Parking	Transport, Infrastructure and Engineering Services with Parking services	2008	
23.	23.	On Street Parking	Transport, Infrastructure and Engineering Services	2008	
24.	24.	Road Safety	Transport, Infrastructure and Engineering Services	2008	
25.	25.	Public Transport	Transport, Infrastructure and Engineering Services	2008	
26.	26.	Community Transport	Transport, Infrastructure and Engineering Services	2008	
27.	27.	Local Transport Plan 2	Transport, Infrastructure and Engineering Services	2008	
28.	28.	TIE Projects	Transport, Infrastructure and Engineering Services	2008	
29.	29.	Local Development Framework - Core Strategy	Planning and regeneration services	2008	
30.	30.	Local Development Framework - Devonport Area Action Plan	Planning and regeneration services	2008	
31.	31.	Local Development Framework - North Plymstock Area Action Plan	Planning and regeneration services	2008	
32.	32.	Local Development Framework - Millbay and Stonehouse Action Plan	Planning and regeneration services	2008	
33.	33.	Local Development Framework - Central Park Area Action Plan	Planning and regeneration services	2008	
34.	34.	Local Development Framework - Sutton Harbour	Planning and regeneration services	2008	

Dept No	Overall No Per year	Policy, duty or function	Department & service	Year End	
				March 08	March 09
		Area Action Plan			
35.	35.	Local Development Framework – Waste	Planning and regeneration services	2008	
36.	36.	The Hoe Promenade - disabled parking spaces	Parks services	2008	
37.	37.	Traffic Signals	Transport, Infrastructure and Engineering Services		2009
38.	38.	Local Development Framework - City Centre Area Action Plan	Planning and regeneration services		2009
39.	39.	Local Development Framework - Derriford & Seaton Area Action Plan	Planning and regeneration services		2009
40.	40.	Planning & Regeneration Service	Planning and regeneration services		2009
41.	41.	Local Development Framework - East End Area Action Plan	Planning and regeneration services		2010
42.	42.	Local Development Framework - Hoe Area Action Plan	Planning and regeneration services		2010
43.	43.	Local Development Framework - Sustainable Neighbourhoods Development Plan Document	Planning and regeneration services		2010


<p>Development Directorate –</p> <p style="padding-left: 100px;">36 – 2007/08</p> <p style="padding-left: 100px;">4 – 2008/09</p> <p style="padding-left: 100px;">3 – 2009-10</p> <hr style="border-top: 1px dashed black;"/> <p>Total 43</p>	
Corp running Total - 43	

Dept No	Overall No Per year	Policy, duty or function	Department & service	Year End	
				March 08	March 09

Community Services

1.	44	Suicide Prevention	Mental Health Partnership Trust	2008	
2.	45	Asylum Seekers	Mental Health Partnership Trust	2008	
3.	46	Section 117	Mental Health Partnership Trust	2008	
4.	47	Sports Centres	Culture Sport and Leisure	2008	
5.	48	Sports Development	Culture Sport and Leisure	2008	
6.	49	Leisure Management and Facilities Option	Culture Sport and Leisure	2008	
7.	50	Library services	Culture Sport and Leisure	2008	
8.	51	Museum lectures/ workshops	Culture Sport and Leisure	2008	
9.	52	Museum outreach service	Culture Sport and Leisure	2008	
10.	53	Arts and cultural diversity consortium	Culture Sport and Leisure	2008	
11.	54	Historic material conservation and exhibition	Culture Sport and Leisure	2008	
12.	55	S17 framework	Safer Communities Service	2008	
13.	56	Local Area Agreement - Older Person Benefit Take Up	Safer Communities Service	2008	
14.	57	Local Area Agreement - Credit Union	Safer Communities Service	2008	
15.	58	Local Area Agreement - Satisfaction rate of Black and Minority Ethnic Communities	Safer Communities Service	2008	
16.	59	Local Area Agreement - Satisfaction rate of Black and Minority Ethnic Communities with racist incident reporting system	Safer Communities Service	2008	
17.	60	Local Area Agreement - Relationships between diverse communities	Safer Communities Service	2008	
18.	61	Disablist incidents reporting	Safer Communities Service	2008	
19.	62	Gender Equality Scheme	Safer Communities Service	2008	
20.	63	Diverse Plymouth (Civic Pioneers)	Safer Communities Service	2008	
21.	64	Asylum Seeker and Refugee Action Plan	Safer Communities Service	2008	
22.	65	Crime and Reduction Partnership - Commissioning Strategy	Safer Communities Service	2008	
23.	66	Crime and Reduction Partnership - Control Strategy	Safer Communities Service	2008	
24.	67	Protection of Vulnerable Adults – Multi-Agency Policy & Procedures	Adult Social Care Services	2008	

Dept No	Overall No Per year	Policy, duty or function	Department & service	Year End	
				March 08	March 09
25.	68	Programmed and cyclical repairs	Housing Service	2008	
26.	69	Vacant Property Management and Allocations	Housing Service	2008	
27.	70	Responsive Repairs	Housing Service	2008	
28.	71	Tenant Participation	Housing Service	2008	
29.	72	Anti Social Behaviour	Housing Service	2008	
30.	73	Homelessness and Housing Advice	Housing Service	2008	
31.	74	Private Sector Housing Strategy	Housing Service	2008	
32.	75	Sheltered Housing	Housing Service	2008	
33.	76	Assessment of Housing Need and Housing Allocation	Housing Service	2008	
34.	77	Neighbourhood Regeneration	Housing Service	2008	
35.	78	Radford Estate Stock transfer	Housing Service	2008	
36.	79	Housing Strategy	Housing Service	2008	
37.	80	Home Energy Strategy	Housing Service	2008	
38.	81	Empty Homes Strategy	Housing Service	2008	

Community Services -	38 – 2007/08	

Total	38	
		Corp running total - 81


Dept No	Overall No Per year	Policy, duty or function	Department & service	Year End	
				March 08	March 09

Chief Executive Department

1.	82	Complaints and Comments handling	Corporate Customer Care	2008	
2.	83	How to do business with the Council	Procurement	2008	
3.	84	Grievance and Harassment	Human Resources	2008	
4.	85	Exit Interview	Human Resources	2008	
5.	86	Recruitment and Selection	Human Resources	2008	
6.	87	Redundancy Avoidance	Human Resources	2008	
7.	88	Career Breaks	Human Resources	2008	
8.	89	Job Sharing	Human Resources	2008	
9.	90	Flexible Working Hours	Human Resources	2008	
10.	91	Time off for Dependants Care	Human Resources	2008	
11.	92	Single status – Job Evaluation Exercise	Human Resources	2008	
12.	93	Aids Policy	Human Resources (Health, Safety and Well-being service)	2008	
13.	94	Stress Policy	Human Resources (Health, Safety and Well-being service)	2008	
14.	95	Corporate Appraisal	Learning and Development	2008	
15.	96	Member Development	Electoral Services	2008	
16.	97	Voter information	Electoral Services	2008	
17.	98	Polling	Electoral Services	2008	
18.	99	Local Area Agreement Delivery Plans	Corporate Planning	2008	
19.	100	Communications Toolkit	Communications Unit	2008	
20.	101	Information on births/deaths/marriages/Civil Partnerships	Register Office	2008	
21.	102	Consultation	Corporate Performance Unit		2009
22.	103	Paternity	Human Resources		2009
23.	104	Occupational Health	Human Resources		2009
24.	105	Injury Awards	Human Resources		2009
25.	106	Code of Conduct for Employees	Human Resources		2009

Dept No	Overall No Per year	Policy, duty or function	Department & service	Year End	
				March 08	March 09


26.	107	Parental Leave	Human Resources		2009
27.	108	Transgender Policy and Guidance for Manager	Human Resources		2009
28.	109	Corporate Safety Policy	Human Resources (Health, Safety and Well-being service)		2009
29.	110	Potential Violent Persons Warning Markers	Human Resources (Health, Safety and Well-being service)		2009
30.	111	Scrutiny Function	Democratic Support		2009
31.	112	Encourage participation in the democratic process	Democratic Support		2009

Chief Executives Department - 20 – 2007/08 11– 2008/09		
Total	31	
		Corp running Total - 112

Dept No	Overall No Per year	Policy, duty or function	Department & service	Year End	
				March 08	March 09

Childrens Services


1.	113	Review and revision of Children and Young Peoples Pan	Strategy and Performance	2008	
2.	114	Four Departmental Service plans i.e. <ul style="list-style-type: none"> • Children's Social Care Services • Lifelong Learning Services • Learner and Family Support Services • Children's Services, Policy and Performance 	Each Service Department (i.e. (Children's Social Care Services; Lifelong Learning Services; Learner and Family Support Services; Children's Services, Policy & Performance)	2008	
3.	115	Children's Centres Delivery Plan	Early Years	2008	
4.	116	Integrated Youth Support Service	Youth Service	2008	
5.	117	Family support strategy	Social Care	2008	
6.	118	Local Area Agreement – Childhood obesity	Social Care/Healthy LSP strand	2008	
7.	119	Local Area Agreement - Children and Adolescent Health Services	Social Care	2008	
8.	120	Local Area Agreement – Teenage Pregnancy	Social Care	2008	
9.	121	Local Area Agreement – Looked after children	Social Care	2008	
10.	122	Local Area Agreement - Participation	Social Care	2008	
11.	123	Integrated Services for Children with disabilities	Social Care	2008	
12.	124	Prevention Strategy	Social Care	2008	
13.	125	Localities Strategy	Strategy and Performance	2008	
14.	126	Implementation of DES/GES/Community Cohesion Duties	School Organisation/Strategic Services		2009
15.	127	Implementation of DES/GES/Community Cohesion Duties	School Organisation/Strategic Services		2010

Childrens Services –	13 – 2007/08	
	1 – 2008/09	
	1 – 2009/10	
Total	15	
		Corp running Total - 127

Dept No	Overall No Per year	Policy, duty or function	Department & service	Year End	
				March 08	March 09

Corporate Resources

1.	128	Local Housing Allowance	Revenues and Benefits	2008	
2.	129	Reviewing Housing Benefit Application Form - 2008/09	Revenues and Benefits	2008	
3.	130	Reviewing Housing Benefit Information Leaflets - 2008/09	Revenues and Benefits	2008	
4.	131	Reviewing Council Tax Information Leaflets – 2008/09	Revenues and Benefits	2008	
5.	132	Receiverships	Financial and Accountancy Services		2010
6.	133	Income Collection and Billing	Financial and Accountancy Services		2010
7.	134	Financial Assessments and Visiting	Financial and Accountancy Services		2010
8.	135	Leaseholder Co-ordination Team	Financial and Accountancy Services		2010
9.	136	Rents	Financial and Accountancy Services		2010

Corporate Resources –	4 – 2007/08	
	5 – 2007/10	
<hr style="border-top: 1px dashed black;"/>		
Total	9	
		Corp running Total – 136

ⁱ This means our Race,(2005-08) Disability (2006-09), Gender Equality (2007-10) Schemes and all the associated legislation that applies to them. Previous commitments are either replaced or enhanced. It fits also with our service action plan commitments for 2007-10 as per corporate guidance. For further information see all these documents on www.plymouth.gov.uk

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