

## Translate Plymouth Price List

### Interpreting Rates (all languages except British Sign Language)

Plymouth City Council (including Schools)	£23.00 to £25.00 per hour £120.00 to £130.00 per day*
External Organisations (Health and Voluntary Sector)	£25.00 to £27.00 per hour £130.00 to £140.00 per day*

\*The day rate is based on a maximum of 6 hours interpreting (including a lunch break). We recommend that our linguists should do no more than 6 hours in a day but if additional time is required, it will be charged at the standard hourly rate.

### British Sign Language Interpreting Rates

British Sign Language (BSL) rates vary with the interpreters depending on their qualifications and the charges are set on a national basis.  
We can supply BSL signers from £25.00 per hour (for basic requests only).  
For more complex requests such as medical appointments or probation visits, BSL interpreter charges start at £50.00 (2 hour minimum charge) but the charge can vary up to £130.00 (3 hour minimum charge). Costs will be confirmed to you via email.  
For more information on BSL interpreters charges and policy, please go to [www.asli.org.uk](http://www.asli.org.uk)

### Telephone Calls (relating to appointments only, lasting no longer than 5 minutes)

£5.00 to a landline

£7.00 to a mobile phone

Please note: if you work for Plymouth City Council and require a telephone interpretation, please use the Council service offered by Atlantic Translations. All line managers have budget codes and instructions for use. If you have any questions, please contact us during our office hours (9am to 5pm, Monday to Friday).

### Travel Time and Expenses (applies to jobs outside Plymouth)

Travel expenses will be calculated using the standard return fare for second class train ticket + £5.00

Travel time will be paid at £10 per hour

### Cancellation Terms

Once a confirmation has been agreed, the job can be cancelled without incurring charges at a specific time before the appointment. Please see below for more details

#### Cancellation time

#### Percentage of charge

8 to 14 days before appointment (BSL Interpreters only)

50% of charge for assignment

7 days or less before appointment (BSL Interpreters only)

100% of charge for assignment

Less than 48 hours before appointment (all other Linguists)

50% of the hourly rate

Less than 24 hours before appointment (all other Linguists)

100% of the hourly rate

Same day cancellation

100% of charge for assignment plus expenses

### Translation Rates

Prices and more information are available on request by emailing [translate@plymouth.gov.uk](mailto:translate@plymouth.gov.uk).  
For a quote, please email your document(s) to [translate@plymouth.gov.uk](mailto:translate@plymouth.gov.uk) with the languages you require and the date you need them.