



## Plymouth Library Services

### Database of Translators

Surname.....Initials.....Mr/Mrs/Miss/Ms.....

Address.....

.....Postcode.....

Telephone (Home).....(Work).....

E-mail.....

Languages.....

Qualifications/Experience.....

.....

Can you translate technical matter on any special subject?.....

.....

If requested could you give private tuition in the language?

Grammar                      Yes/No

Conversation                Yes/No

If a translation is required urgently may we contact you at your business address in office hours?  
Yes/No

Please state how it is generally most convenient to contact you.....

Would you be willing to help the Reference Library in any translation work needed for Plymouth Libraries?

Payment would be made for a translation of reasonable length, but would you occasionally help us by translating without charge, for example, a sentence or two, a phrase, or even a word which could not be traced in the Reference Library. Such translations are often required immediately, and you would be contacted by telephone, but these occasions would be infrequent, maybe only once or twice a year.

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The Reference Library does not keep a list of translation fees. It is assumed that fees will be arranged between the persons concerned.

Signed.....

Date.....