

SCHOOLS FORUM**Wednesday 11th November 2019, 2:00pm – 4:00pm****Douglass House****Attendees:**

Wendy Cording (WC)	Chair
Heidi Price (HP)	PAPH representative
Anita Hemsli (AH)	PLT representative
Julie Bevan (JB)	PLT representative
Ann-Marie Allchurch (AA)	CE Diocese representative
Amanda Paddison (AP)	Education, Participation & Skills – Head of Business & Access
Penny Whitell (PW)	Education, Participation & Skills – SEND Service Manager
Louise Jenkins (LJ)	Education, Participation & Skills – Finance Officer
Rebecca Trott (RT)	Education, Participation & Skills – Finance
Lisa Hartley (LH)	CEO PLP
Justine Mason (JM)	PLT representative
Matthew Bindon	Alternative Provision representative
Nadia Donald (ND)	Clerk to Schools Forum
Amanda White	Clerk to Schools Forum (shadowing)

Apologies:

Anne Thorne (AT)	SHAP Governor representative
Pat Gould (PG)	PAG representative
Ben Manning (BM)	Post 16 representative
Andrea Hemmens (ASH)	SHAP representative
Jo Siney (JS)	Education, Participation & Skills – Head of SEND
Judith Harwood (JAH)	Service Director, Education, Participation & Skills
Matthew Corrigan (MCO)	PLT representative
Stephen Martin (SM)	Maintained Nursery Schools
Sue Smith (SS)	Early Years representative
Karen Cook (KC)	RC Diocesan Rep

1. WELCOME & APOLOGIES	Action																		
As above.																			
2. MEMBERSHIP																			
Ian Cording stepping down; new Primary representative is required from January.																			
3. MINUTES FROM PREVIOUS MEETING ON 6 November 2019																			
Minutes approved as an accurate record of the meeting.																			
4. MATTERS ARISING																			
<p>Proposal for Keira Moran from Woodfield to take over as Primary representative; to be discussed with Maria Anderson.</p> <p>The group wished to thank Ian Cording for his contributions to school's forum.</p> <p>Actions for AP to be carried forward; Eat That Frog – AP to pick this up with Commissioning and Jo Siney.</p> <p>AP to forward JTAI feedback to all when available.</p>																			
5. SCHOOLS FUNDING 2020/21																			
<p>LJ apologised for the lateness of the summary for the funding consultation; due to Purdah.</p> <p>Recommendations within the consultation are as follows;</p> <p>8.1. It is proposed that the full High Needs Block allocation is allocated to the High Needs Block and that Plymouth continue to work with institutions that have pupils or students with high needs to ensure an effective and sustainable processes for allocating High Needs funding. This will be done via High Needs Budget Modelling Groups who will report back to Schools Forum.</p> <p>8.2. Agree that CSSB ongoing commitments is allocated as per table 4.4 (replicated below) in 2020/21;</p> <table border="1" data-bbox="293 1480 932 1910"> <thead> <tr> <th>Function</th> <th>2019/20 Funding</th> <th>2020/21 Indicative Proposed Funding</th> </tr> </thead> <tbody> <tr> <td>Retained ESG</td> <td>£0.586m</td> <td>£0.601m</td> </tr> <tr> <td>Admissions</td> <td>0.282m</td> <td>£0.282m</td> </tr> <tr> <td>Copyright Licenses</td> <td>£0.191m</td> <td>£0.197m</td> </tr> <tr> <td>Schools Forum</td> <td>£0.019m</td> <td>£0.019m</td> </tr> <tr> <td>Total</td> <td>£1.078m</td> <td>£1.099m</td> </tr> </tbody> </table> <p>8.3. Agree that CSSB historic commitments is allocated as per table 4.11 (replicated below) in 2020/21;</p>	Function	2019/20 Funding	2020/21 Indicative Proposed Funding	Retained ESG	£0.586m	£0.601m	Admissions	0.282m	£0.282m	Copyright Licenses	£0.191m	£0.197m	Schools Forum	£0.019m	£0.019m	Total	£1.078m	£1.099m	
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Function	2019/20 Allocation	2020/21 Proposed allocation
Retained ESG top up	£0.136m	£0.142m
Sports Facility	£0.110m	£0.110m
Pensions	£0.634m	£0.634m
Prudential Borrowing	£0.512m	£0.512m
Distributed to schools to fund work previously done by the Excellence Cluster	£1.179m	£0.707m
Early help offer	£0.060m	£0.000m
Total	£2.631m	£2.105m

- 8.4. It is proposed to continue to adopt the National Funding Formula method of allocation in 2020/21.
- 8.5. It is proposed to initially allocate £0.490m to the growth fund and transfer the amount required to the APT to fund expected growth once Central Government have updated funding and issued the final APT based on pupils on the October 2019 census (in December 2019). The remaining balance will be kept in the growth fund to use for in year growth during 2020/21.
- 8.6. It is proposed that the £0.064m exceptional premises balance is kept within the Schools Block and added to the overall schools block funding allocation which will be distributed via the APT (Authority Proforma Tool) as per the National Funding Formula.
- 8.7. Please note that all of these figures are only estimates and will change once pupil data has been updated with the October 19 census information. Increases/decreases may have to be made to the basic entitlement factor for Primary School, Key Stage 3 and Key Stage 4 pupils to ensure affordability. Final figures will be approved by Schools Forum.
- 8.8. It is proposed that no de-delegation costs are included in 2020/21 budget allocations for maintained primary or maintained secondary schools
- 8.9. Plymouth are not proposing to charge maintained schools in 2020/21 for the Local Authority's £1.7m loss in income due to the cessation of the ESG general fund grant.

5 responses have been received.

Type of school	No. of responses
Secondary academy	2
Secondary maintained	1
Primary maintained	1
Multi Academy Trust (MAT) on behalf of a Secondary Academy	1
Total	5

	<p>All of the responses agreed with all of the proposals within the consultation document with the exception of the MAT on behalf of a Secondary Academy Trust. This response was specific to point 5.16 of the consultation document.</p> <p>It is proposed that all recommendations (8.1 to 8.9) are actioned including the recommendation 8.6 to distribute the remaining £0.064m exceptional premises balance to all schools on the APT (Authority Proforma Tool) as the specific agreement does ends in December 2020.</p> <p>The Forum unanimously agreed to all recommendations.</p>	
6.	Dates of future meetings	
	<ul style="list-style-type: none">▪ 15 January 2020 – 2pm-4pm at Douglass House▪ 26 February 2020 – 2pm-4pm at Douglass House▪ 10 June 2020 – 2pm-4pm at Douglass House▪ 11 November 2020 – 2pm-4pm at Douglass House▪ 9 December 2020 – 2pm-4pm at Douglass House	

DRAFT