

## 7. COMMUNICATION PLAN

### Schools Forum



At present, communication regarding Schools Forum is provided on the Schools Forum webpages.

These can be found at

<https://www.plymouth.gov.uk/childrenandfamilies/schoolsandeducation/schoolsforum>

The webpages provide a summary of the purpose of Schools Forum and the following links:

- Schools Forum powers and responsibilities
- Membership
- Published agendas, papers and minutes
- Previous minutes

It is recommended that the following additional steps are taken in order to be able to raise the profile and increase visibility of Schools Forum in order that there is confidence in the accountability of this work.

1. To include an addition section on the webpage explaining the reporting arrangements for Budget Modelling Groups.
2. To provide Bulletin Updates to all CEOs, Headteachers and Chairs of the Associations as follows:
  - Notification of Schools Forum agenda and papers being published.
  - Brief summary following Schools Forum regarding areas considered and decisions made pending minutes being published.

#### **Recommendation:**

To agree these changes to the communication arrangements for Schools Forum.