

EVERYONE MUST COMPLETE THIS FORM

Infant to Junior transition Common Application Form: September 2019

If you live in Plymouth and wish to apply for a junior school place, read the guide for parents, complete this application form and return it by Tuesday 15 January 2019 at the very latest to either a Plymouth infant school or Plymouth City Council at the address given below. You may nominate up to three junior schools in rank order and give your reasons overleaf. Please read the admission criteria for the schools you are applying for as you may need to complete a supplementary information form as well this one. Plymouth City Council reserves the right to withdraw the offer of a school place where a parent has knowingly provided false or misleading information; and to share the information on this form within the Council, with other admission authorities, and with others with parental responsibility for the child.

Name of child (block capitals please)		Sex (M or F)	Date of birth		
Surname			Day	Month	Year
First name		Middle name			
Child's home address - normal place of residence (including postcode)					
				Postcode	
Telephone number					
Email address					
Infant School					

<input type="checkbox"/> Please tick the box if the child named above has an EHCP or is undergoing statutory assessment	<input type="checkbox"/> Please tick the box if the child named above is in the care of a local authority or classed as 'Looked After' (see glossary on p 7)
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I would like my child to be allocated a place at one of the following schools (in rank order)	
1st ranked preference junior school	
2nd ranked preference junior school	
3rd ranked preference junior school	

The law requires that everyone with parental responsibility for a child can contribute to decisions about the education of the child. The local authority will assume that in signing this form you are saying that everyone who is entitled to participate in the decision agrees that this application should be lodged. It will also be taken that you have read the guide for parents.

Your name			
Your signature		Date	
What is your relationship to the child named in this application?			

Does the child named in this application normally live with you? (refer to glossary) Yes No

I confirm that I have read the guide for parents

Please also complete the other side of this form and return it to School Admissions, Education, Participation and Skills, Plymouth City Council, Windsor House, Tavistock Road, Plymouth PL6 5UF Telephone: 01752 307166

For each school nominated overleaf, please list below any older brothers or sisters who already attend and will still be attending the junior school if the child who is the subject of this application were admitted to it. You may also

give your reasons for nominating each school. If you wish to claim exceptional medical or social need, you must read the individual school's admission criteria to see if this is possible and you must provide evidence. Please continue on a separate sheet of paper if necessary.

Name your 1st ranked preference junior school here:	
Name any older brothers or sisters attending this school:	Date of birth
Reasons for preferring this school:	

Name your 2nd ranked preference junior school here:	
Name any older brothers or sisters attending this school	Date of birth
Reasons for preferring this school:	

Name your 3rd ranked preference junior school here:	
Name any older brothers or sisters attending this school	Date of birth
Reasons for preferring this school:	

Please now check you have signed and dated the form overleaf before returning it.

Privacy and data protection

Plymouth City Council is collecting your personal data for the purpose of an application for admission to a school. We undertake to ensure that your personal data will only be used in accordance with our privacy notice which can be accessed at www.plymouth.gov.uk/websitetermsandconditions/privacypolicy/privacynotices. The Data Protection Officer can be contacted at dataprotectionofficer@plymouth.gov.uk. PCC is registered as a data controller with the Information Commissioner's Office (registration number: Z7262171).

Note: Individual schools/agencies will have their own privacy and data protection statement. You should make sure that you are aware of their policy in this respect.