

ST. MATTHEW'S CHURCH OF ENGLAND PRIMARY AND NURSERY ACADEMY STAFF SUPPLEMENTARY INFORMATION FORM IN-YEAR 2018-19



To be completed only where a parent is seeking admissions priority on the 'children of staff' criterion.

Where there are more applications than there are places, we will prioritise applications where the 'children of staff' criterion has been met. Please complete and return this form to the school as soon as possible.

You must also complete a Local Authority Common Application Form. Please read the admissions policy, including definitions, before completing this form.

To be completed by the parent

Full name of child

Date of Birth

Please tick box if it describes your child's circumstances.

Criterion 4

Children of members of staff employed for more than two years up to the point of application or recruited within the past two years to fill a vacancy for which there was a skills shortage.¹

I confirm that I have submitted a Common Application Form.

Parent's name

Date

Please sign here

If you don't return this form, your application will be considered under other criteria.

Please return this form to:

St. Matthew's Church of England Primary and Nursery Academy, 1 Peregrine Road, Derriford, Plymouth PL6 5FN.

Data Protection

The information collected on this form will be processed and may be stored electronically by the school in compliance with the Data Protection Act. The data may be shared with Plymouth City Council or other agent of the school, but only for administrative or other service provision purposes and with Government Departments where there is a legal requirement to do so. In accordance with the School Admissions Code, should information given be found to be fraudulent then the offer of a school place can be withdrawn. If you would like further information about Data Protection, please contact the school. By signing or submitting this form you acknowledge that you have read, understood and agreed to this data processing.

¹ This will be any salaried person employed at this school. Where the duties of a member of staff are undertaken at different schools in a federation or chain of schools, there will be admissions priority only at one school. This will be at the member of staff's base school where that can be identified. Where it can't be identified, we will expect that priority will be at the school where the member of staff is expecting to work for the majority of the time in the current academic year.

