

SECTION 171 APPLICATION FORM

Highways Act 1980



EXCAVATION AND/OR DEPOSIT BUILDING MATERIALS AND/OR EXECUTE MISCELLANEOUS WORKS ON PUBLIC HIGHWAY

10 working days' notice is required for each application

If your application is approved you will be contacted by telephone or email to make the required payment. Alternatively enclose a cheque made payable to 'Plymouth City Council'.

Total fee payable is calculated as follows:

The administration fee is £50 per 28 day period (£110 will be charged if permission is given for less than 10 working days' notice).

Plus the inspection fee (signing/lighting/guarding) is £60 per work unit.

[Note: Additional fees are charged for alterations to highway (See Terms & Conditions 1)]

Any form of payment made to Plymouth City Council does not mean automatic entitlement to permit or service.

Applicant contact details

Name:

Address:

Postcode:

Email:

Telephone:

Agent or Contractor

Name:

Address:

Postcode:

Email:

Telephone:

Out of hours details

Telephone number of contact and/or key holder for out of hours:

Type of operation (please tick all that apply):

Excavation: Plant: Deposit materials: Other:

Full address and position of proposed works location. (Please also attach a plan-view drawing showing location and measurements including Chapter 8 signing, lighting and guarding (cross-sections too where necessary):

Address:

Postcode:

Purpose of works:

Important notice: Your start and completion dates are not agreed until you have submitted an N Notice (you must complete page 3 of this document) and it has been **approved** by Plymouth Transport and Highways.

Intended start date:

Estimated completion date:

[Also see (1) overleaf]

Agreement

I/we agree to comply with the standard terms and conditions attached to this application.

Signed:

Position in firm:

For and on behalf of:

Date:

Standard terms and conditions

1. Fees payable are calculated as follows:

Administration fee is £50 per 28 day period plus the Signing/Lighting/Guarding inspection fee is £60 per work unit.

Works must be in accordance with Planning Permission conditions.

2. Works supervisor and operatives are to be accredited under NRSWA 1991 when carrying out excavations in the public highway.
3. Signing and guarding is to be carried out in accordance with Chapter 8 of the Department for Transport's Traffic Signs Manual 2009.
4. Reinstatement is to be carried out in accordance with the NRSWA 1991 Specification for the Reinstatement of Openings in the Highway.
5. Guarantee period is to be two years if the excavation is 1.5 metres deep or less and three years for excavations of deeper than 1.5 metres.
6. Works are not to commence until the permit has been approved and the consent form has been received.
7. A notice of completion is to be submitted within seven days of the end of the works (reinstatements only).
8. Any inspections carried out at the request of the applicant or as a result of any malpractice (e.g. mud deposited on the road, no traffic control etc.) will be charged for at £35 per separate inspection.
9. Any damage caused to the highway as a result of any of the applicant's works carried out under this permit must be made good at the expense of the applicant.
10. Any additional conditions to be applied to the permit will be detailed on the consent form.
11. All excavations are to be carried out in accordance with Health & Safety G47.

Have you supplied all of these with your application (please tick)?

- Completed and signed application form.
- A completed N Notice.
- Payment of administration/inspection fees.
- A copy of your current public liability insurance certificate (£5 million minimum).
- A plan view drawing showing the location and measurements of proposed works (cross-sections too where necessary).
- A plan showing all proposed traffic management and signing/lighting/guarding for the public highway affected.
- A risk assessment and method statement in respect of public highway.
- Proof that one supervisor and one operative are accredited to set out signing, lighting and guarding as specified in Chapter 8 of the Department for Transport's Traffic Sign Manual 2009. (Operative must be on site all the time).

If proposing excavation works, please also attach:

- Proof that you have (a) notified **all** of the following utility companies of the location and nature of your proposed works and (b) obtained current service drawings, which must be dated within the previous 3 months, from **all** of them:
 - Wales and West
 - South West Water
 - Western Power
 - Virgin Media
 - British Telecom
 - Cable and Wireless
 - Any other owners of apparatus in the street.
- Proof that one supervisor and one operative are accredited to carry out excavations in the public highway as required in the New Roads and Street Works Act 1991. (Operative must be on site all the time).

PART N	NEW ROADS AND STREET WORKS ACT 1991 NOTICE OF WORKS INCLUDING RESPONSES
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TO Nicola Neale Telephone: 01752 234446 Mobile: 07970 055019 Fax: 01752 269327	PURPOSE	Notice		Follow up Notice		
		Street Authority Response		Other Response		
	REFERENCE No. RECIPIENT'S CROSS REF No.		Part		of	
			Part		of	
	REFERENCE No. ORIGINATOR'S CROSS REF No.		Part		of	
			Part		of	
FROM	DATE OF ISSUE					
	TIME OF ISSUE (Emergency & Urgent Only)					
	EXPECTED START DATE					
	EXPECTED COMPLETION DATE					

NOTICE PERIOD	TYPE OF WORKS												
		EMER'CY	URGENT (SPECIAL CASES)	URGENT	MINOR (WITH/WITHOUT EXCAV)		STANDARD		MAJOR		REINSTATEMENT		
	SS TT RA ET E U TS	NON TRAFFIC SENSITIVE	WITHIN 2 HOURS OF WORK STARTING	WITHIN 2 HOURS OF WORK STARTING	WITHIN 2 HOURS	NOTICE S54	ACTUAL START DATE S55/57	NOTICE S54	ACTUAL START DATE S55/57	NOTICE S54	ACTUAL START DATE S55/57	REMEDIAL DANGEROUS	REMEDIAL (OTHER)
	TRAFFIC SENSITIVE SITUATION	WITHIN 2 HOURS OF WORK STARTING	WITHIN 2 HOURS OF WORK STARTING	2 HOURS IN ADV.	Duration (<4 days)	3 DAYS	Duration (4-10 days)	10 DAYS	Duration (>10 days)	3 MONTHS	10 DAYS	WITHIN 2 HOURS OF WORK STARTING	BY DAILY WHERE- ABOUTS 3 DAYS

IS SPECIAL ENGINEERING DIFFICULTY INVOLVED?	NO	IF YES	HAS THE RELEVANT AUTHORITY APPROVED THE WORKS?	YES/NO
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LOCATION
 DESCRIPTION OR HOUSE NAME OR NUMBER

STREET NAME:

LOCAL AREA NAME:

DISTRICT:

POSTCODE

NATIONAL GRID REF.

DESCRIPTION OF WORKS (INCL. CONSTRUCTION METHODS – IF KNOWN)
COMMENTS (TRAFFIC MANAGEMENT OR OTHER)

ESTIMATED INSPECTION UNITS

CONTACT US

Write to us at: -

Plymouth Highways,
Prince Rock Depot,
Macadam Road,
Plymouth,
PL4 0RZ

Call 01752 668000 - Monday to Friday 8.30am to 5pm

Email: - road_space_booking@plymouth.gov.uk