

VOLUNTEERING OPPORTUNITIES

Plymouth Libraries



Please tell us as much as possible about you, your skills and your interests so that we can find the best opportunities for you.

We will keep your information confidential.

If you would like to work with children or young people we will carry out a check with the Disclosure and Barring Service.

Mr/Mrs/Miss/Ms/Other (please circle)	
Name	
Date of birth	
Address	
Postcode	
Phone (home)	Phone (mobile)
Email	

Why do you want to volunteer? What skills can you offer?

How would you like to help us? (You can tick more than one box)			
For regular events dates and times can be found on our website www.plymouth.gov.uk/volunteering			
General library helper	<input type="checkbox"/>	Local history volunteer	<input type="checkbox"/>
Computer buddy	<input type="checkbox"/>	Summer Reading Challenge	<input type="checkbox"/>
Family History buddy	<input type="checkbox"/>	Visitor count helper	<input type="checkbox"/>
Home Library Service	<input type="checkbox"/>	Work club volunteer	<input type="checkbox"/>
Coding/Digital making	<input type="checkbox"/>		

Which libraries would you be willing to volunteer in? (Circle all that apply)

Central	Crownhill	Devonport	Efford
Estover	North Prospect	Peverell	Plympton
Plymstock	Southway	St Budeaux	West Park

Which days are you able to volunteer? (Circle all that apply)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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How many hours are you able to do?

If you are under 18			
Do you want to be accredited for your volunteering?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Maybe <input type="checkbox"/>
Are you already working towards any accreditation we could help with?	Duke of Edinburgh Award <input type="checkbox"/>	Youth Achievement Award <input type="checkbox"/>	Other (Please state)

Have you been convicted at a court and/or cautioned by the police for any offence other than 'spent convictions' as defined in the Rehabilitation of Offenders Act' 1974?

Yes No

If yes, please give details

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If you have a criminal record it will not necessarily bar you from volunteering with us. It will depend on the nature of the position and the circumstances and background of your offences.

If you are under 16

Please ask your parent or carer to sign this form to say that they're happy for you to volunteer with us.

Signed:	Relationship:	Date:
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Please sign here

Signature	Date
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References

Please give the names and addresses of two people able to comment on your general character

Name	Name
Address	Address
Phone/email	Phone/email

Plymouth City Council is committed to Equality and we welcome applications regardless of age, disability, gender reassignment, pregnancy and maternity, marriage and civil partnership, race, religion or belief, sex, or sexual orientation

Data Protection

This document will be processed in accordance with the Data Protection Act 2018, as outlined in our [Privacy Policy](#).

The personal information that you provide will be held securely and will only be used by the Council for purposes such as seeking your views and to enable auditing of Council activities. When required other organisations or referees will be contacted to verify the information that you have provided or for further information about your suitability or eligibility for volunteer work with the Council.

Anonymous statistical information may also be passed to other organisations to assist in the planning and monitoring of services.

In addition Plymouth City Council is under a duty to co-operate with the prevention and detection of crime and legislation may result in information about you being passed to others.

The Data Controller for Plymouth City Council is the Corporate Information Manager based at the Ballard House. Tel. 01752 304522 who can be contacted about the use of your personal information. Email: information.governance@plymouth.gov.uk