Adult Safeguarding
Consolidated list of resources – October 2015
About the list of resources

The Local Government Association (LGA) and the Association of Directors of Adult Social Services (ADASS) Safeguarding Network have worked with key partners to bring together a consolidated list of key safeguarding resources for council, care provider and wider partners’ staff.

The resources listed have been produced by a number of different organisations and programmes in response to specific reforms, sector-led improvement initiatives, and the social care sector’s expressed support needs.

It is intended that this list will be made available on the websites of both ADASS and the LGA, as well as those of Skills for Care and the Social Care Institute for Excellence. It will also be made available for other organisations to host and disseminate, to ensure that wherever social care staff look online for safeguarding resources, a comprehensive and quality assured list is easily available.

Sections include:

- Safeguarding and the Care Act
- Making Safeguarding Personal and linked resources
- Other LGA support and linked projects
- London multi-agency Adult Safeguarding Policy & Procedures
- Social Care Institute for Excellence (SCIE) resources
- Skills for Care Resources
- Research in Practice for Adults (RiPfA) resources
- Housing and Safeguarding Alliance
- NHS Assurance Framework (July 15 update)
- Safeguarding and pressure ulcers
- Links recommended by the National Police Chiefs' Council

The digital version of this list is currently available online at:

http://www.local.gov.uk/care-support-reform/-/journal_content/56/10180/7521881/ARTICLE

October 2015
Safeguarding and the Care Act

This section lists the resources which were commissioned and co-produced under the joint leadership of the Local Government Association (LGA), Association of Directors of Adult Social Services (ADASS) and the Department of Health (DH), as part of the Care and Support Reform programme, to support the implementation of the Care Act 2014.

Top tips for Directors of Adult Social Services on Adult Safeguarding and the Care Act

This co-produced guide was first presented at the ADASS Spring Seminar in April 2015.

Provider: LGA and ADASS.
http://bit.ly/1jqOFa5

Briefing: Care Act implications for safeguarding adults

The Care Act 2014 puts adult safeguarding on a legal footing, putting good practice into law. This briefing, co-authored by Skills for Care and the ADASS safeguarding network, sets out:

- key messages
- the role of local authorities and partners
- the impact of the legislation relating to local SABs
- considerations for care providers and other organisations

Provider: Skills for Care

Safeguarding adults practice questions

This set of questions provide guidance for frontline practitioners and managers who work with adults who have care and support needs and who may be at risk of abuse or neglect. It identifies a number of challenging safeguarding dilemmas, and aims to make clear how these should be handled within the new legal framework.

Provider: SCIE

Adult safeguarding: sharing information

This resource for strategic and practitioner level staff involved in multi-agency safeguarding includes advice and guidance on:

- what should agencies be sharing?
- how do practitioners share information?
- resolving lack of clarity about what to share and with whom.

Provider: SCIE

Checklist and resources for Safeguarding Adults Boards

This guide aims to inform Safeguarding Adults Boards (SABs) of what is required of them under the Care Act and to help them improve their effectiveness. It describes:

- what boards should do – role and duties
- who should do what – membership and tasks
- how boards should operate – structure and substructures.

Provider: SCIE

Safeguarding Adults Reviews (SARs): implementation support

Resource supplements policy development work underway or completed by SABs. Topics include:

- how to keep a focus on learning not blaming
- the skill requirements of reviewers
- the quality assurance functions of the SAB for SARs
- how to identify non-death or injury reviews that are of value
- the available approaches or models to choose from
- Core elements of a review report.

Provider: SCIE
Making Safeguarding Personal and linked resources

The LGA/ADASS Making Safeguarding Personal programme focuses on introducing person-centred, outcome-based practice to Care Act implementation.

http://www.local.gov.uk/adult-social-care/-/journal_content/56/10180/6074789/ARTICLE

To support local partners work together to prevent abuse and to ensure wellbeing of anyone who has been affected, a range of information on the programme and other resources are available. These include:

**Informing policy and practice**
- making safeguarding personal
- resources for Safeguarding Adult Boards
- Adult safeguarding and domestic abuse
- Safeguarding performance summary
- Making effective use of data and information to improve safety and quality in adult safeguarding

**Building local leadership**
- advice and guidance to directors of adults social services
- councillors' briefing: safeguarding adults
- 'Must know' for lead members and safeguarding
- The role of district councils in safeguarding adults: briefing for councillors
- Adult Safeguarding Scrutiny Guide

**Improvement resources**
- how we can support your council: safeguarding
- adult safeguarding improvement tool
- safeguarding adults peer challenge
- safeguarding adults - learning from peer challenge
- roles and responsibilities in adult safeguarding
- joint statement on adult safeguarding
- adult safeguarding and domestic abuse
- Note for adult safeguarding boards on the Mental Health Crisis Concordat and checklist for SABS

**Knowledge Hub group: Adult Safeguarding Community of Practice**
- https://knowledgehub.local.gov.uk/group/adultsafeguardingcommunityofpractice

The above resources have been developed by the Local Government Association (LGA) and/or the Association of Directors of Adult Social Services (ADASS)
Other LGA support and linked projects

Safeguarding should be a 'golden thread' running through social care and is relevant to a number of other areas across the care and support reforms.

Notable linked areas are:

Towards Excellence in Adult Social Care
http://www.local.gov.uk/adult-social-care/-/journal_content/56/10180/5516287/ARTICLE

LGA support for Lead member development
http://www.local.gov.uk/adult-social-care/-/journal_content/56/10180/5801791/ARTICLE

LGA resources for social workers
http://www.local.gov.uk/social-workers

Putting the NHS Five-year forward view into action
http://www.local.gov.uk/adult-social-care/-/journal_content/56/10180/7368887/ARTICLE

Person-centred care and support planning
http://www.local.gov.uk/care-support-reform/-/journal_content/56/10180/6522583/ARTICLE

Integration, cooperation and partnerships
http://www.local.gov.uk/care-support-reform/-/journal_content/56/10180/6522905/ARTICLE

Multi-Agency Adult Safeguarding Policy & Procedures

Multi-Agency Adult Safeguarding Policy & Procedures (forthcoming – expected late October 2015)

Each local partnership in London has been asked to adopt this policy and procedures so that there is consistency across London in how adults at risk are safeguarded from abuse.

Organisations are encouraged to adopt these procedures as their main guidance, but to add an appendix outlining internal arrangements such as contact details of the Designated Safeguarding Adults Manager and other key professionals and teams. These procedures should also be used in conjunction with partnerships’ and individual organisations’ procedures on related issues such as fraud, disciplinary procedures and health and safety.

Provider: ADASS London Region
http://londonadass.org.uk/safeguarding/review-of-the-pan-london-policy-and-procedures/
Gaining access to an adult suspected to be at risk of neglect or abuse: a guide for social workers and their managers in England

This is a guide to the legal options that are available to social workers and others to access someone who may be being abused, given the Care Act did not include a right of access.

This document is primarily for local authority staff – front-line staff, social workers, managers and upwards to DASSs and elected members.


‘At-a-Glance’ guide on types and indicators of abuse

A brief look at different types of abuse, and things to look out for, aimed at care staff in private, voluntary and statutory sectors: in particular those with regular client contact.


‘At-a-Glance’ guide on Care Act safeguarding (Forthcoming – Autumn 2015)

A brief look at all the key principles, duties and changes in the Care Act which relate to safeguarding.

Aimed at care staff in private, voluntary and statutory sectors; social workers and managers in local authorities.

‘At-a-Glance’ guide on types and indicators of abuse

A brief look at types of abuse, and things to look out for. Aimed at care staff in private, voluntary and statutory sectors; generally front-line people with regular client contact.


Guide: Adult Safeguarding for Housing Staff

This guide aims to raise awareness about safeguarding in the housing sector, at management and frontline levels, for all housing staff, not just those in sheltered or supported housing.


This research, commissioned by the Department of Health (DH), set out to identify what could be learned about current policy and practice in self-neglect, experienced as a highly challenging aspect of contemporary adult social care. There are also three shorter summaries of this report available, one for practitioners, one for manager and one general.


Safeguarding eLearning (Update forthcoming - Autumn 2015)

Rebuild due to start September. Produced in 2013. The resource explores the following questions:

- What is ‘adult safeguarding’ and how does it affect each and every one of us?
- How do I recognise the signs and symptoms of abuse?
- What can I do if I suspect that someone is being harmed?
- What should I do if I believe someone is being harmed but the person asks me to keep the information confidential and take no action?
- What can I do to make it much less likely that a person might be harmed?
- How do I ensure that adult safeguarding is managed correctly in the context of the Mental Capacity Act 2005

Skills for Care Resources

Safeguarding Learning and Development

- Care Certificate: Safeguarding workbook and learning resources
  

- Care Act Learning and Development resources (include Safeguarding briefing):
  

- Learning resources on self-neglect:
  

- Adult social care vocational qualifications include adult safeguarding units in Level 1-5 Diplomas in Health and Social Care and skills development
  

  http://register.ofqual.gov.uk/Qualification

Fostering a positive workplace culture – standards and guidance

- Leadership and Management
  
  o Culture:
    
  
  o Dignity:
    
  
  o The Social Care Commitment:
    
    http://www.skillsfor care.org.uk/Standards/The-Social-Care-Commitment/The-Social-Care-Commitment.aspx

- Positive Risk Management
  
  o Living with risk:
    
  
  o Positive management of challenging behaviours:
    
    http://weblive.skillsfor care.org.uk/Skills/People-whose-behaviour-challenges/People-whose-behaviour-challenges.aspx
  
  o Positive and Proactive Workforce:
    

Skills for Care Safeguarding and self-neglect pages

The main focus of these pages is safeguarding and care providers (in particular registered managers). Resources include:

- The definition of adult safeguarding

- Evidence review

- Recommendations for CQC Providers Guide - Induction Related Training

- Top tips for registered managers (Forthcoming - Autumn 2015)

- Guide to how other resources on our website and other websites help registered managers with their decision making on safeguarding issues (Forthcoming – Autumn 2015)


Resources focusing on Safe Recruitment

- Values based recruitment - Take on the right people:
  

- Resources for people employing their own care and support staff:
  
  http://www.skillsfor care.org.uk/Employing-your-own-care-and-support
Leaders’ Briefing: Safeguarding in light of the Care Act

This resource, written by Professor Michael Preston Shoot for Research in Practice for Adults (RiPfA), looks at the key changes and implications for strategy and practice, and shares the experiences of local authorities who are leading the way in forging effective multi-agency partnerships. It identifies key actions to take to support Making Safeguarding Personal and to incorporate new areas of practice into safeguarding – including self-neglect, domestic abuse and modern slavery.

The resource is aimed at senior leaders responsible for safeguarding services, practitioners who want to understand the broader picture and elected members (councillors) responsible for Adult Services.

https://www.ripfa.org.uk/free/191-safeguardinglbwebpublic/file

Housing and Safeguarding Alliance

The Housing and Safeguarding Adults Alliance brings together leading-edge housing providers to work alongside professional and trade body representatives, and our partners in adult social care and health, to encourage, assist, promote and recognise the role and contribution of the housing sector in safeguarding adults.

You can read more about the Housing and Safeguarding Alliance online at
http://www.housinglin.org.uk/Topics/browse/HousingOlderPeople/Safeguarding/?parent=9016&child=8914

Briefing: Housing engagement with Safeguarding Adults Boards

The intended readership of this paper includes all those involved in the work of SABs and senior staff of housing organisations. It also links to the SCIE Care Act implementation resource: Adult Safeguarding. The paper outlines:

- The case for housing engagement in adult safeguarding
- Barriers to housing engagement with Safeguarding Adults Boards (SABs)
- The benefits of housing representation on SABs
- Housing related work by SAB Chairs and Members
- Options for addressing issues of representation by housing on SABs

http://www.housinglin.org.uk/_library/Resources/Housing/OtherOrganisation/Housing_engagement_with_Safeguarding_Adults_Boards_jan_2015_final.doc

Self-assessment checklist

A tool intended to help housing providers address the safeguarding aspects of the Care Act 2014 and final statutory guidance.

http://www.housinglin.org.uk/_library/Resources/Housing/OtherOrganisation/Housing_and_Safeguarding_Adults_Alliance_self_assessment_checklist_against_the_Care_Act_draft_statutory_guidance.doc

Supporting presentation

http://www.housinglin.org.uk/_library/Resources/Housing/OtherOrganisation/The_safeguarding_aspects_of_the_Care_Act_2014_v3.ppt
NHS Assurance Framework (July 15 update)

Safeguarding Vulnerable People in the NHS – Accountability and Assurance Framework (NHSE)

The purpose of this document is to set out clearly the safeguarding roles, duties and responsibilities of all organisations commissioning NHS health and social care.

It has been refreshed in partnership with colleagues from across the health and social care system, the Department of Health (DH) and the Department for Education (DfE), particularly recognising that the new responsibilities set out in the Care Act 2014 that came into force on 1st April 2015.


Safeguarding and pressure ulcers

Safeguarding and pressure ulcers - guidelines on reporting (forthcoming – Autumn 2015)

The guidance is being produced collaboratively and is supported by the Department of Health, Public Health England, NHS England, ADASS, Care Quality Commission and the Tissue Viability Society.

Links recommended by the National Police Chiefs' Council

Authorised Professional Practice (APP) for Adults at Risk (forthcoming – Autumn 2015)

The Authorised Professional Practice (APP) for Adults at Risk remains under development.

The link for the other work streams is https://www.app.college.police.uk/

Of most use to partners will likely be the APP on 'Major investigation and public protection'. This includes modules on vulnerable adults and domestic abuse, although some modules require updates:


Wilful neglect

In the wake of the Francis report into the events at Mid Staffordshire NHS Foundation Trust, Professor Don Berwick was asked by the Government to chair an independent review on improving the safety of patients in England. New offences arising from that review are listed within the Wilful Neglect (Criminal Justice and Courts Act 2015)

http://www.legislation.gov.uk/ukpga/2015/2/part/1/crossheading/offences-involving-illtreatment-or-wilful-neglect

Police Senior Investigating Officer Guide – Investigating Deaths and Serious Harm in Healthcare Settings

The document has now been updated to include further detail to support investigations in residential care and nursing homes. It also provides information in relation to adult safeguarding procedures which will form part of any investigation concerning an adult at risk.