

Date

Write the name of the person causing the problem and their address here

Dear neighbour

For some time I have been affected by **summary problem** coming from your property.

The main problem seems to be, **write here what is causing the problem**. It means that **write here about the effect the issue is having on you**.

I would be really grateful if you could do what you can to address the issue and I hope we can come to an amicable and friendly agreement to prevent the problem from happening in the future.

Thank you

**Put your name here**